
Present: Lessow-Hurley,
Meldal, Whitmore,
Cavu-Litman, Sabalius,
Van Selst

Present: Fee, Hendrick, Canham, Schultz-Krohn
Absent: Kao

Present: Najjar, Phillips, Sigler
Absent: Lee

Present: Campsey
Absent: Roldan

Present: Parrish, Merdinger, Stacks,
Meyers

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Present: Maldonado-Colon, Rickford
Absent: Langdon

Present: Cerda, Levy, Lichty,
Linder
Absent: Hypes, Palumbo

Present: Gleixner, Du, Backer

Absent: No representative assigned
yet.

Present: Desalvo, Brown, Mok, Butler
Absent: Vanniarajan, Van Hoof

Absent: Buzanski

Present: McClory, Kaufman, McGee
Absent: d'Alarcao, Hilliard

Present: Norton
Note: Dr. Norton representing the
Emeritus as a voting member during
This meeting.

Present: Von Till, Lee, Heiden
Absent: Hebert

Present: Fujimoto
Absent: Sivertsen, Romo

Senator Stacks

commented that the membership of the Program Planning Committee, as listed on page 3 of the minutes, was incomplete. The minutes were approved with 2 abstentions.

Chair Meldal wished everyone a Happy New Year!

Chair Meldal welcomed Senators Sabalius and Schultz-Krohn back from sabbatical, and congratulated Senator d'Alarcao on the recent addition to his family.

Chair Meldal announced two upcoming forums. There will be an Intellectual Property and Entrepreneurship Forum in Engr. 285/287 this coming Friday. Next week there are two Open Access Forums and you have a flyer on your tables about it.

Chair Meldal commented that the budget still had not been passed by the state legislature in Sacramento, but they are working on it again today.

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President Whitmore made the following announcements:

The President announced that although we are still waiting on the state budget to get passed, when it does pass it will be a budget for the rest of this year and next year. That will allow us to plan ahead.

There is some good news in the federal budget. Pell Grants will go up two years in a row, and more money will be put into the Pell Grant program. There is also a significant amount of money to increase work study programs on university campuses.

There is some bad news. The money in the original bill for infrastructure got taken out, but some of the money was moved into another section for the states, so there is still some hope we will get some funding for building projects.

The CIO Search Committee met for the first time this week, and progress is being made. In addition, the call for nominations for the search committee for the Provost has been sent out campus-wide. The deadline to get nominations to the Senate Office is noon, Wednesday, February 18, 2009. The President thanked Provost Sigler for her hard work, and commented on how much we will all miss her. The Senate gave the Provost a standing ovation.

Senator Lessow-Hurley asked, "Is there a timeline for the Provost's search?" President Whitmore said, "Well, that is going to be very tricky. We want to make sure we have a full complement of faculty when we interview for the position. It may run into the fall."

Vice Chancellor Gary Reichard was retiring.

Minutes of January 26, 2009 – No questions.

The Senate voted and the consent calendar was approved with the addition of two students, Nicolas Aquirre and Surina Sekhon, to the Student Fairness Committee.

AVC McClory announced that based on the Fall 2008 FTE, the College of Education lost a Senate seat and the College of Business gained a seat for 2009-2010.

None

Senator Von Till gave an update on items pending in the C&R Committee. One pending item is the GE Taskforce Report, which will be presented to the Senate today at 3:00 p.m. Another pending item is the First Year Experience (FYE). FYE forums were just held, and C&R will be reviewing that information. The last item pending is a referral to check with AVP Mark Novak on procedures for curricular decisions regarding special session course offerings. However, since the Professional Development Center has shut down, those offerings are no longer an issue for us. The question before the Senate is whether any further action needs to be taken.

No Report.

Senator James Lee reported that the first two referrals on the referral list had not yet been discussed by I&SA. I&SA is currently working on the next four referrals. The I&SA Committee is drafting guidelines for a President's Award for Student Service, and has held discussions about drafting a Sense of the Senate Resolution on impactation. I&SA has also been discussing referrals on the grade change policy, and granting individual grades to students for group projects.

Senator Desalvo gave an update on filtering at the MLK Library. Councilmember Constant may make a move for filtering at the upcoming city council meeting on February 24th or March 17th. Councilmember Constant wants filters on all the children and teen areas at all the library branches. The councilmember needs 5 votes plus his own to get this approved. Senator Desalvo encouraged Senators to attend the Open Access Forum on March 3, 2009.

Senator Maldonado-Colon gave an update on the three pending referrals before the PS Committee. One pending referral is a request to

The PS Committee wants to ensure the charge of that committee is addressed where necessary before disbanding it. Another referral to Professional Standards was made today that deals with the appointment of chairs.

AVP Mary Jo Gorney-Moreno gave a report on the status of the Accessible Technology Initiative. AVP Gorney-Moreno introduced H

AVP Gorney-Moreno announced there is a Faculty in Residence for each college and the MLK Library, and they are coordinated by Hilary Nixon. Each Faculty in Residence has a Student in Residence. The Student in Residence's purpose is to convert materials for faculty in their college. However, these students are not getting enough work.

University policy S08-3 requires workload support in drafting accessible materials. Part of that support is the Faculty in Residence Program. The Faculty in Residence in each college is available to teach classes, or work one-on-one with faculty in their college. There is also a lab in IRC 202 where staff are available to help faculty convert documents, and that is also where the Students in Residence are. Then there is the web builder solution, and all you have to know how to do is type to produce an accessible document.

place where we can say students will have what they need and accommodations are unnecessary.”

Senator James Lee asked, “Does the College of Social Sciences not have a Student in Residence? I don’t see one listed here?” Hillary Nixon commented, “Yes they do, I’m sorry we missed that the student is Ruth Gildea. She has converted over 400 powerpoint slides for the Anthropology Department. One of the challenges we have with the student assistants is that faculty aren’t using them enough. The students get 20 hours a week and we don’t have enough work for them.” Senator Lee commented, “I don’t think faculty know about them.” Hillary Nixon replied, “That was one of the reasons I came today, to get your thoughts on how to reach the faculty.” Senator Lee said, “Is it true that I can just send documents to the Student in Residence?” Hillary Nixon replied, “We ask that you go through the Faculty in Residence, so in Social Science that would be Stephanie Coopman. If you only have the documents in hard copy you can send them through intercampus mail.”

Senator Heiden asked, “I was a little confused about the process for that in that if I give someone my green sheet for next semester, does that mean I can’t change it later?” Hillary Nixon said, “If you sent the document in MS Word format, what the students would do is go through and make sure that the structure in your document was correct with appropriate headings and subheadings. Then, if you needed to change the text in that document at a later date, you could.”

Senator Kaufman asked, “Of the 600 people that participated in the training sessions over the last couple of years, do you know what the breakdown of faculty to staff is?” AVP Gorney-Moreno said, “I don’t have that information with me, but it was primarily faculty. One of the complaints that we have gotten is that the faculty don’t go to the Faculty in Residence, they go to the department Administrative Support person.” Senator Kaufman asked, “Will you visit departments if requested?” Hillary Nixon said, “Certainly we will come if you request it.”

Provost Sigler thanked the ATI team for their hard work.

AVP Gorney-Moreno said, “All of these programs were funded with one-time money through June 2009. I haven’t seen anything to indicate we will get additional one-time funding for next year, so get your documents in now.”

Dr. Chuck Darrah gave a presentation on what the GE Taskforce has been doing for the last semester. The taskforce was charged by the Senate with looking at assessment in general education, because there was dissatisfaction among the faculty with the way assessment was proceeding. What the taskforce has tried to do is limit the amount of work that faculty have to do to what is absolutely essential with a focus on instruction, so that at the department level faculty feel like they are really benefitting from the assessment.

Dr. Darrah noted that Dr. William Shaw, Chair of the taskforce, could not make the presentation because he had a class, and not due to any disagreement among taskforce members about the

report. The report had representatives from different colleges, the AVP of Undergraduate Studies, and the Chair of the Curriculum and Research Committee, and they all are in agreement and support the report that has been prepared.

The taskforce realized early on that they needed to have some criteria to know how to start considering assessment. The taskforce met for several weeks and came up with the criteria on the yellow handout that was distributed to Senators today.

Let's begin with a summary of the recommended changes in assessment procedures. First, assessment of GE courses would coincide with the program planning cycle. That cycle varies in different programs, but typically happens every five years. The taskforce was concerned that anything done with assessment should reduce the burden of keeping multiple calendars, and should be a consolidated process that combined program planning and GE assessment making it much easier on faculty and departe

The first part of the initial course assessment would be a very simple statement about how the course meets the GE student learning objectives, and an assessment schedule over that five-year period of the program review, that could be modified by a simple email. The report template would be available online. It would ask the course coordinator to state what student learning objectives were being addressed that year. Next, it would ask what the assessment results were. In other words, what did the faculty learn from the assessment done that year. Last, what are the

Senator Lessow-Hurley said, “I was Chair of the Senate when this issue surfaced. I’d like to compliment the taskforce on its hard work. This is a very well thought out set of recommendations.”

Senator Kaufman reported on status of the draft CSU System-wide Information Security Policy. In November 2008, the Chancellor’s Information Security Office sent a set of policies and standards to each of the Senate Chairs, the CIOs, and the ISOs. These documents included the CSU System-wide Information Security Policy, the Responsible Use Policy, and the System-wide Information Security Standards. These documents appear to be sent to the campuses so that the Chancellor’s Office could claim we had been shown them when audited. A taskforce was convened at SJSU to look at these documents that included faculty, staff from Academic Technology, UCAT, and department information technology personnel. The general response to these documents is that they are unworkable in their current form. Some of the concerns included the fact that the documents appear to be written as if they were for corporate IT security with just the insertion of the word faculty next to staff. The documents conflate the administrative/student records type of functions that are done here with academic functions that are much more individual and faculty-based, and apply the same sets of rules to them. The Security Standards also require training each and every student, faculty, and staff member who uses a campus information resource every year. In addition, while the Responsible Use document makes some reference to Academic Freedom, it makes it clear this only applies to the classroom.

The taskforce has drafted a response that will be circulated through the other Senate Chairs at a meeting at the end of this week. The taskforce believes other Senates will have similar concerns, and hopes to present a united front to the Chancellor’s Office.

Chair Meldal will send out the draft taskforce response to the Senate for review.

The tenure and tenure-track faculty members of the Senate voted by secret ballot and the following personnel were elected to be on the PPI Appeals Committee:

Richard Perry, CASA
Sharon Parsons, EDUC
Susan Klingberg, General Unit
T.Y. Lin, Science
Kenneth Peter, SOCS

Chair Meldal reported that the following personnel had been selected by the President to be on the Enrollment Management Advisory Group:

Vice Chair of the Senate, Michael Kaufman
Chair of the Student Success Committee, Susan McClory

Faculty Member, Lynda Heiden
Faculty Member, Ping Hsu

The Senate voted and unanimously approved the nominations.

No Report.

AS President Cavu-Litman reported that they were still accepting nominations for AS 55 Awards. AS has also passed a resolution on Sustainability on campus. In addition, AS has been working on their budget for next year, and will host the CSSA this weekend.

No Report.

Senator Van Selst reported that the Executive Director position at the CSU Statewide Senate will not be filled at the current time due to budget constraints. Ann Peacock was the Executive Director and she just recently retired. Recent resolutions and discussions at the CSU Statewide level include Access to Excellence, support for the Give Students a Compass Program, Quality Assurance and Technology Mediated Course Offerings, protecting instruction during the budget crisis, Exit Interviews for faculty, support for proposed higher education tax, reduction in K-12 academic year, voting rights for the Academic Council on International Programs, and the right of faculty to have votes of no confidence, faculty support for energy conservation, support for faculty development for lecturers, opposing restrictions on educational exchange students with Cuba, and support for overturning