

2011/2012 Academic Senate

MINUTES  
February 13, 2012

- I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-Seven Senators were present.

Ex Officio:

Present: Von Till, Kaufman,  
Sabalius, Lessow-Hurley  
Kolodziejak  
Absent: Van Selst

CASA Representatives:

Present: Schultz-Krohn, Semerjian, Johnson, Fee  
Absent: Correia

Administrative Representatives:

Present: Junn, Nance, Qayoumi  
Absent: Bibb, Bussani

COB Representatives:

Present: Campsey, Nellen, Reade

Deans:

Present: Merdinger, Chin,  
Bienenfeld  
Absent: Stacks

EDUC Representatives

Present: Kimbarow  
Absent: Swanson, P.

Students:

Present: Salazar, Choy, Uweh  
Swanson, K., Mink, Sharma,

H&A Representatives:

Present: Brown, Frazier, Desalvo, Mok, Haramaki  
Absent: Fleck

Alumni Representative:

Present: Walters

SCI Representatives:

Present: McClory, d'Alarcao, Wharton, Bros-Seemann

Emeritus Representative:

Present: Buzanski

SOS Representatives:

accordance with bylaw 2.22a.

B. From the President of the University—  
President Qayoumi made the following announcements:

The Strategic Plan is now complete, and was kept to 10 pages to encourage the campus to read it. At the President's Retreat last week, strategies were discussed on ways to implement the Strategic Plan. The campus will hear more about this in the next few weeks. The next step is for the Provost to create the Academic and Master Plan this semester.

As for the budget, the CSU was hit with the \$100 million trigger cut from the Governor's budget, and if the tax bill does not pass the CSU will be hit with an additional \$200 million cut. The President is working with his cabinet, and has consulted with the Executive Committee, in an effort to come up with innovative ways to deal with the cuts.

The President has graciously agreed to host a campus-wide event to celebrate the Senate's 60<sup>th</sup> Anniversary on April 4, 2012, at 4 p.m. An honor doctorate will be awarded during the event.

The President welcomed and introduced Faculty Trustee Bernadette Cheyne.

Questions:

The Senate discussed how much SJSU's portion of the possible \$200 million trigger cut would be. SJSU could be hit with an additional \$13 million cut, which could mean cuts of up to \$20 million for the university by November.

The Senate discussed the new stadium being built next to the Athletic Building to commemorate Bill Walsh's memory. The stadium will be completely donor-funded, and construction will not begin until all funds have been secured. The Senate discussed past projects in the Athletic Department that ended up running over budget, had to be funded by the university. The Senate discussed the fact that general funds cannot be used for buildings.

The Senate discussed the need to come up with ways to publicize the impact the cuts to education are having on students, because the general public is not seeing the impact and believes that everything is fine. The President will learn more about what the CSU system as a whole plans to do at a meeting tomorrow. However, the President is most concerned about two of the Governor's proposals that would have an even more detrimental effect than the \$200 million cut. The Governor is proposing that the CSU fund retirement, similar to the UC. This would be a major financial drain for the CSU. In addition, the Governor is proposing that the CSU pay for all capital outlay that has, up until this point, been paid for using general obligation bonds. This would result in another \$200 million in capital outlay costs to the CSU. The President should know more in the next few days.

The President introduced Faculty Trustee Bernadette Cheyne from Humboldt.



felt they were “between a rock and a hard place. There is no desire to raise tuition again, but Trustee Cheyne does not know what might be coming.

IV. Executive Committee Report –

A. Executive Committee Minutes –

January 30, 2012 – No questions

February 6, 2012 –

A question was asked about item 5, and whether it meant that a Sense of the

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students posting instructor materials online and/or taping classes, and a class scheduling policy.

D. University Library Board (ULB) – No report.

E. Professional Standards Committee (PS) – No report.

Senator Ng presented AS 1470, Policy Recommendation, Faculty Office Hours (First Reading)

Senator Ng described the changes between this policy and the policy the Senate passed on Faculty Office Hours last spring. The change is in section II.C. Scheduling Hours, Departmental Policies on Office Hours. This section has been changed to read, "Individual departments may develop specific detailed policies on office hours." The number of hours has remained the same as in the policy last spring.

The Senate discussed why the policy last spring was not signed by the administration. There was concern that there had not been sufficient discussion with department chairs, and there were some technical issues. For example, a person teaching only .20 time would have to be in their office only 30 minutes twice a week to satisfy the requirement. Senator Ng noted that she had received only one comment, and that was after the policy had been passed by the Senate. The comment was that the policy requires everyone to have physical office hours, and this is not true. The policy says you should have office hours in the way you are teaching your classes. For instance, if you have online classes you have online hours, but if you are teaching physically in a classroom then you have physical office hours. There was also concern that the amount of time put in email all week and weekend long is not accounted for. However, the PS Committee felt some of that time needed to be accounted for in other ways.

Senator Backer noted that she was Chair of the Professional Standards Committee when the policy was first being drafted, and they had received 20 pages of feedback from the Chairs and Directors. The PS Committee was then told when the Chairs said they didn't get sufficient consultation. The current Office Hours Policy is from 1968, and the PS Committee has been trying to amend it for three years.

The Senate discussed current feedback from the UCCD, and it was determined that when the proposed policy was brought before the UCCD by the PS Committee, there were no questions raised during the meeting. Senator Ng noted that the proposed changes will now allow the departments to establish office hours based on their specific departmental needs. Senator suggested that a section be added to the policy establishing a review period to determine if the policy is working.

A Senator expressed concern about the drop from a minimum of 5 to a minimum of 2 physical office hours. The PS Committee debated over a year on whether to make it 2 or 3 physical office hours. The Senate discussed the movement to extensive email communication, and how this results in faculty working almost 24 hours a day, 7 days a week responding to emails.

It was suggested that section II. C. be added to include language that specifically indicated that it is the faculty in the departments that would vote on the office hours for the department.

VII. Special Committee Reports –

Roger Elrod, Director of the Student Health Center, Vanessa Alcantar, MPH Student at SJSU, and Kim Vagadori of the CA Youth Advocacy Network, gave a presentation on having a “Smoke-Free Campus.” Mr. Elrod, Ms. Alcantar, and Ms. Vagadori represent a coalition of faculty and students that have been working on making SJSU smoke-free for the past several years. The trend over the past several years has been to view tobacco use as negative, unlike drinking coffee and caffeine use which is now being shown to have some benefits. In addition, the first question asked by all health professionals is if you smoke. Smoking is a significant health issue, as is secondhand smoke.

Some studies have shown that smokers in smoke-free environments smoke less, and some even quit smoking. In addition, some studies have shown that young adults in the 18 to 24-year-old range that are inclined to start smoking, do not start smoking if they are in a smoke-free environment.

Mr. Elrod’s coalition did a survey on campus. Approximately 2,300 people on and off campus participated. On average, 50% of those surveyed used tobacco in the past 30 days. About half of these individuals smoke on campus. In addition, 38% of those surveyed indicated that they were allergic to secondhand smoke. Approximately 80% of those surveyed would support SJSU becoming a smoke-free campus, and 90% would support designated smoking areas. Coalitions are being formed, and cleanup of cigarette butts is being done across campus.

Ms. Vagadori reported that the work has been done with community colleges in California and they are now smoke-free. The only remaining campuses that are not smoke-free are the four-year universities. Nationally, there is a trend to go smoke free. The universities of Michigan and Kentucky have went smoke, and/or tobacco free, the UC system has announced they will go smoke free by 2014.

Santa Clara County has a \$6.9 million grant from the federal government to help with tobacco control issues, but the grant ends June 30, 2012. The funding could be used to help SJSU with signage, education, smoking cessation, etc.

Questions:

The coalition was asked how the respondents were chosen. The response was that the information was put on the Student Health Center website, and they had information tables. Information about the survey was also put in the Spartan Daily, and a campus announcement was put out. There was discussion and agreements that signage would not be enough if SJSU went smoke free, and that education would need to be provided for smokers.





issued such as at SFSU. signat as m f u n d s



as grammar check programs that work with students to help develop their report writing skills, or GRE test preparation programs.

Provost Junn will be continuing to support RSCA this next year. The Provost also plans on launching undergraduate research and scholarly activity. AVPs Stacks and Jaehne have been charged with looking into how to promote this. In addition, Senator Backer and Dr. Rona Halualani will be consultants for the university in grant writing.

Provost Junn has consulted with the Center for Teaching and Learning and they have instructional designers that are going to bring e-campus over, and will be working with the new technology taskforce as well.

As the budget unfolds, Provost Junn will be asking faculty to think about new ways they can deliver their curriculum to maximize student learning and save money. For example, at Northridge they reorganized their remedial courses so that students do not have to take three different courses and this saved \$7 million. If the \$200 million budget trigger to the CSU system occurs Academic Affairs will be cut \$14 million. Provost Junn asked the faculty to help in coming up with ways to deliver instruction differently to save money.

C. VP for Administration and Finance – No report.

D. VP of Student Affairs – No report.

E. AS President –

AS has been working on aligning their Strategic Plan with the university Strategic Plan. In addition, AS will participate in March for Higher Education scheduled for March 5, 2012, and there is a California Higher Education Student Summit on April 20-22, 2012. The Student Trustee position on the BOT is also vacant again.

F. VP for University Advancement –No report.

G. CSU Statewide Senators –

SJSU has three CSU Statewide Senators that are being funded at the rate for two Senators this semester. In addition, only one CSU Statewide Senator will be funded next year.

A special meeting of the Chair of the Board of Trustees, the Faculty Trustee, the Emeritus Faculty Senator, the Senate Chair, and the Chancellor met to discuss the current status of shared governance. Subsequently, during the plenary session, it was noted that the Chancellor was exceptionally gracious regarding future directions and responsive to questions from Senators regarding past and future actions.

A resolution was passed supporting more faculty involvement in CSU initiatives. All CSU Resolutions that are passed are on the CAL State website faculty senate.

X. Adjournment – The meeting adjourned at 5:05 p.m.