

EXECUTIVE COMMITTEE MINUTES
July 10, 2002

1. The Executive Committee approved the consent calendar with the addition of Mel Brown as a staff member of the Student Fairness Committee.
2. The Executive Committee discussed the appointment by President Caret of Dan Gordon, of Gordon Biersch, as the community representative on the Alcohol and Drug Abuse Prevention Committee.
3. The Executive Committee discussed when to have the Senate Retreat. Both September 27, 2002, and October 4, 2002 were recommended days. Vice Chair Nellen will check with President Caret and the Provost to see if they are available on either of these dates. Possible topics for the Senate Retreat were also discussed.
4. The Executive Committee discussed the Instructional Review Board and whether to consider increasing its size due to workload issues. The Executive Committee discussed the procedures for removing non-participating members from Senate committees.
5. The Executive Committee discussed issues related to new students, and how the University can improve what is being done for new students. A new Student Handbook will be published in the fall and will be free to students their first year.
6. The Executive Committee discussed S02-8, Information Technology Resources Responsible Use Policy. There was discussion as to whether General Counsel had been consulted prior to the policy being approved. Chair Brent will check with President Caret.
7. The Executive Committee discussed what role a search firm should play in the Selection and Review of Administrators, and the procedures the review committees should follow.
8. The Executive Committee discussed whether the University should do a Faculty Recruitment and Retirement Report such as that done by the CSU. Chair Brent agreed to contact the Provost and Faculty Affairs to inquire what such data might already exist.
9. The Executive Committee discussed the Applied Sciences and the Arts representative on the Board of General Studies. Barb Conry has been appointed to this position. However, she will be on sabbatical this semester. Steven Millner was appointed to fill her spot until she returns, however, Steven Millner is not from this college. Chair Brent suggested that Steven Millner still be considered as the Applied Sciences and the Arts representative for this semester. There was no objection to this arrangement.
10. The Executive Committee discussed changing the committee meeting times due to a conflict one member has with his/her teaching schedule. It was decided that this would not be possible on most days due to the fact that the policy committee/Senate meetings are scheduled immediately following Executive Committee meetings. Chair Brent stated that it might be possible to change the meeting times on the days where there are no Senate/Policy Committee meetings after the Executive Committee meetings.