

EXECUTIVE COMMITTEE MINUTES
April 5, 2004

Present: Nellen, Veregge, Brent, Pour, Thames, Lessow-Hurley, Katz, Goodman, McNeil

Absent: Donoho, Shokouh, Lessow-Hurley, Kassing, Crowley, Rascoe

Guests: Shifflett, Cooper, Poole

1. The Chair of the Committee on Committees/Secretary of the Senate, Terri Thames, announced that the election in the College of Humanities and the Arts had concluded, and that Senators Van Hooff and Desalvo had been re-elected to three-year terms in the Senate. Chair Thames also announced that the Board of General Studies was in the process of holding elections. And, the College of Science is also conducting an election for a replacement for Senator Matthes for a one-year term ending May 2005.
2. The Chair of the Professional Standards Committee, Michael Katz, gave a brief update on changes to the RTP process that the committee is currently reviewing. Some concerns that have been brought to the committee's attention are; too many layers, too much documentation, concerns about the peer review process, and concern over open-ended evaluation forms. The committee is considering having reviews at 3 and 6 years, instead of 2, 4, and 6 years. Faculty would prepare a 15-20 page summary of their SOTES, and philosophy of teaching. The committee is also considering having the letter of appointment differentiate a person's assignment. It should not be a "one size fits all" process. Faculty would do a 2-year plan, and a self-evaluation of what was accomplished. The RTP process we have now would be greatly expanded, and the committee is considering using the University RTP Committee only for disagreements/disputes. The committee will not be bringing any recommendations before the Senate this spring.
3. Professor Bethany Shifflett, AVP Bob Cooper, and Dorothy Poole gave a brief presentation on the status of the WASC review. Professor Shifflett said that we are currently in the process of demonstrating to WASC that we have the "capacity" to do good. This means that we have the procedures, processes, and policies in place to allow us to do good. We are working on two things this year, a web-based portfolio, and a Prep Review Report that will go out this Wednesday. AVP Cooper said that the Prep Review Report documents that we have the capacity, but also identifies where we could do better. Things this year, a wdhto aid