Minutes of the Executive Committee
November 3, 2008

Present: Cavu-Litman, Lessow-Hurley, Meldal, Kaufman, Backer, Sigler, Phillips, Van Selst, Najjar, McClory, Maldonado-Colon (12:15 p.m), Von Till, Lee

Absent: Whitmore, Najjar, Sivertsen

Guests: Selter

1. The Executive Committee voted and the consent calendar was approved unanimously (11-0-0)

2. The Executive Committee discussed the draft CSU Information Security Policy. The CSU sent SJSU a packet of information and proposed policies to review on October 27, 2008, and report back by December 10, 2008. Chair Meldal made two suggestions; that the Executive Committee identify a group with expertise in this area to provide feedback, and that SJSU request an extension of the deadline until at least February 28, 2009 in order to determine the reach of the policy and how it would affect daily activities. The Executive Committee discussed whether the establishment of a taskforce should be done at the CSU Statewide level, and not at the individual campus level. It was decided that there was not enough time to meet the December 10, 2008 deadline. A motion was made to:

    A. Convene a taskforce composed of:

        (1) M. Kaufman (Vice Chair of the Senate)
        (2) M.J. Gorney-Moreno (AVP Academic Technology)
        (3) D. Baker (AVP UCAT)
        (4) N. Pham-Hi (ISO)
        (5) M. Dunefsky (CMS)
        (6) One designee by VP of Student Affairs
        (7) One designee by the AS President
        (8) 3 Faculty Members
        (9) 1 Technical Support Staff Member

        The committee will review the proposed policies, consult as appropriate and make recommendations to the Executive Committee regarding what feedback to give the policy proposers.

    B. To request an extension of the review deadline to no earlier than 2/23/2008.

    C. To delegate to Chair Meldal or Senator Backer to draft a resolution for the Senate if such is needed.

    The Executive Committee voted and unanimously approved 2A-C above.

The Executive Committee discussed SJSU's recent Information Security Audit by CSU Auditors. A draft report is in the process of being prepared and is expected to be available within a few months. A member suggested that some of the people that were present during the exit interview with the audit team be on the new taskforce.

3. The CIO Position Search:
    Dr. Gerry Selter asked that the Senate establish a search committee for a new VP CIO as per University Policy S06-3, and passed out a draft of the CIO position description. President Whitmore would like to move forward with establishing a search committee, however, there is a possibility the committee may be put on hold due to budget constraints. Nevertheless, President Whitmore would like the committee established by early December. The Executive Committee discussed the committee composition. Dr. Selter recommended that there be 12 members on the committee, and that 1/3rd should be faculty according to University Policy, S06-3, Review and Selection of Administrators. The Senate Office will solicit nominees in accordance with the procedures in S06-3.

4. Admission and Enrollment Management:
    VP Phillips announced that the Guidelines for Enrollment Management published in 2002, had been sent out. The President would like to establish a Presidential Advisory Committee on Enrollment Management. The Executive Committee discussed the fact that there used to be an Enrollment Management Committee. [The Enrollment Management Committee was merged with the Student Success Committee by Senate Management Resolution, SM-S01-3, in Spring 2001.] The Executive Committee discussed the necessary membership on the committee.

    VP Phillips announced that the Chancellor planned on discussing the possibility of CSU system-wide impaction at the November 18th and 19th meeting. The Executive Committee discussed the fact that impaction could be more quickly implemented at the CSU level than by individual campuses. A member expressed concern about how impaction could impact our credential students.

5. Post Promotion Increase (PPI) Appeals Committee:
    Chair Meldal announced that AVC McClory would be discussing PPI in more detail at the November 17, 2008 Senate meeting.

6. The meeting adjourned at 1:35 p.m.