

Minutes of the Executive Committee
October 1, 2012
Noon – 1:30 p.m., ADM 167

Present: Von Till, Ng, Worsnup, Kimbarow, Du, Nance, Heiden (12:45), Bros-Seemann, Peter, Junn, Lessow-Hurley, McClory

Absent: Bibb, Qayoumi

Guests: Poole, Jaehne

1. The consent calendar was approved.
2. The Executive Committee discussed the search committee to replace Vice Provost Whitcomb. The new position will be called Deputy Provost. The Provost is currently working on the new job description. The Provost will be creating a temporary position to assist the Deputy Provost that will receive 1-2 course release time and be designated an Academic Administrative Fellow. A call will go out to the faculty in the next week, and then they will have a couple weeks to apply for the position. The position will run through fall, summer, and spring, and will be renewable for one additional year. The Provost currently has 21 direct reports. The new Deputy Provost will assume some of these direct reports.
3. Human Resources is currently writing a script that will allow emails to be distributed to all staff in order to solicit nominations for staff position on the Special Agencies that report to the President.
4. The committee received an update on actions taken since the Sense of the Senate Resolution on Smoking was passed. The Alcohol and Drug Abuse Prevention Committee will be assuming smoking cessation goals and activities. The goal of the committee will then move from smoking cessation to making SJSU a smoke free campus.
5. The Provost asked if the Senate would like to have Senate meetings recorded and archived using WebEx for video conferencing. The committee discussed the possibility that some Senators might be uncomfortable having debates and voting recorded on video. This matter will be brought to the Senate for discussion at the next meeting. A suggestion was made that Engineering 285/287 be one of the rooms scheduled to be upgraded to a smart room. There are several problems with this room right now including a projector that will not sync with all laptops, electrical plugs and microphone sockets that are coming out of the wall, and the inability to use wireless microphones due to the feedback from the built-in speakers in the ceiling.

6. The committee discussed the proposal and white paper on 120 unit degree plans. It was suggested that the programs first look at whether they are requiring more units than needed. The committee discussed the possibility of making free electives and internships optional rather than required.

Report from the ULB 10/1/12

- Friday, October 12, from 10-11:00 am, ALS will host a webinar on finding and using OER (*Open Educational Resources*) in the classroom. The first 45 minutes is a demonstration of how to find and embed mate