

**Executive Committee Minutes**  
**October 6, 2014**  
**Noon to 2:30 p.m., ADM 167**

Present: Feinstein, Frazier, Heiden, Kaufman, Kimbarow, Shifflett, Backer, Peter, Terry, Sabalius, Brada-Williams, Bibb, Qayoumi, Daniels, Dukes

Absent: None

1. The committee approved the consent calendar (15-0-0).
2. The committee approved the minutes of September 22, 2014 as amended by Provost Feinstein (14-0-1).
3. The committee approved the minutes of September 29, 2014 as written (11-0-4).
4. The committee discussed the draft of the Academic Affairs Working Plan. Through

telephone system will reduce costs to departments, as they no longer pay monthly telephone costs.

The committee discussed the need for more transparency, allowing the campus to gain a better understanding of resources used to fund upgrades, as well as how monies were spent.

The committee also discussed how the timeline for the CSU upgrades corresponded to SJSU's order with Cisco. A member commented on how important it was to provide an accurate timeline.

6. A referral was made to the Curriculum and Research Committee on diversity in the curriculum.
7. The committee discussed who should get a referral on bias, discrimination, hate violence, and bullying. Chair Heiden will research this more thoroughly and bring it back to the committee at the next meeting.
8. The Senate Retreat is scheduled for January 30, 2015. A member suggested it not be called a retreat and instead be referred to as a workshop. No decision was made.
9. The Executive Committee, one dean and two additional faculty members will be convened as the temporary Budget Advisory Committee while the Organization and Government Committee works on a referral to decrease the size of the Strategic Planning Board. Chair Heiden will contact the deans to get their representative, and will also send out a call for faculty nominees.
10. Governance documents have been sent to all participants in the Fall governance retreat, including the Senate Executive Committee, the President's Cabinet, and the Deans with a request to send any feedback to Chair Heiden. The Action Plan will be discussed at the next Executive Committee meeting.
11. The meeting adjourned at 2:35 p.m.

These minutes were taken and transcribed by Eva Joice, Senate Administrator, on October 6, 2014. The minutes were edited by Chair Heiden on October 22, 2014, and approved by the Executive Committee on October 27, 2014.