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**Executive Committee Meeting Minutes**  
**ADM 167, Noon to 1:30 p.m.**  
**February 1, 2016**

Present: Kimbarow, Peter, Frazier, Shifflett, Kaufman, Backer, Larochele,  
Lee, Mathur, Heiden, Martin, Feinstein, Lanning, Amante

Absent: Blaylock

1. The Executive Committee minutes of January 25, 2016 were approved as amended (9-0-4).
2. The Consent Calendar of February 1, 2016 was approved as written (14-0-0).
3. **Updates from the Interim President:**
  - a. Interim President Martin will have five months to work with the new President before leaving. This will make the transition much easier than the previous one last summer.
  - b. The committee discussed the Superbowl and why Athletics does not seem to be subject to erim Presraics does not seem to itwb6 were approved as ati 5 BDCn3MCID 11 1,

#### 4. From the Provost:

- a. The Vice President for Administration and Finance (VPAF) search committee will meet at the end of February/early March to select finalists. The new president will participate in the final selection process.
- b. The Chief Diversity Officer (CDO) search committee has a meeting this coming Friday to vet applications. The new president will participate in the final selection process.
- c. Regarding Student Success, the Provost will be addressing bottleneck courses, as well as identifying courses that students have difficulty passing. Advising will also play a significant role in assessing college readiness and remediation. Senator Backer and Chief of Staff Gleixner are working with Provost Feinstein on a White Paper focusing on remediation. Approximately, 1/3<sup>rd</sup> of our incoming students are deficient in Math and/or English. Our four-year graduation rate is only 10%. SJSU is the top supplier of talent to Silicon Valley leaders. SJSU students have an average debt of \$17,000 a year compared to \$29,000 for other universities.

The committee discussed how complex the financial aid forms are to complete, and a member suggested we should be assisting students in filling out these forms and getting scholarships. We don't want scholarship funds to go unallocated.

A member asked why we focus on four and six year graduation rates instead of four and five year graduation rates. This is a standard metric used by many universities.

#### 5. From the Vice President for Administration and Finance (VPAF):

- a. Interim VPAF Larochelle should have more information on the budget in the next 30 to 60 days. The Governor's Budget gives us 1% enrollment growth.
- b. Key Facility Projects:

The new Science Building is in the program planning stage for the next six months and the new building should be completed in 2021. The DMH Building will be closed to install air conditioning at the end of the semester. FD&O will assess everything that needs to be repaired but probably won't fix anything but the air conditioning due to time and budget constraints. The building must be up and running for the Fall semester. In total, 131 people have to be moved out of DMH for the repairs. A member asked if repairs would be made to ensure we are in compliance with ADA federal requirements. FD&O will evaluate any impacts to ADA code requirements and ensure we meet all relevant building code requirements.

**6. From the Vice President of University Advancement (VPUA):**

- a. The naming opportunity brought before the Executive Committee at the last meeting is on the Board of Trustee's Agenda for March 8-9, 2016.
- b. University Advancement raised \$14 million as of June 30, 2015. The goal this year is \$25 million. As of January 15, 2016, University Advancement has raised \$33.1 million, far exceeding their goal. This is a baseline springboard for the launch of our next fundraising campaign.
- c. The new profile banners are up across campus and students are very impressed with them.
- d. The University Gala will be held on March 19, 2016. There will be a number of student performances. Coach Dick Vermeil will be in attendance.

**7. From the Associated Students President:**

- a. AS recently held their annual Retreat.
- b. AS passed a resolution in support of undocumented students.
- c. AS is supporting the Student Hunger Initiative with pantry locations across campus.
- d. AS is working with Silicon Valley on Renter's Rights.
- e. AS Elections are coming up soon.
- f. AS will be hosting Fall Welcome Days
- d.

results. Several concerns that were raised in the survey included age discrimination and safety and security on campus.

**10. Exceptional Assigned Time Committee (EATC):**

This year there are three appeals and the appeals committee needs to have two members from the Executive Committee. Pat Backer and Michael Kaufman volunteered. Per policy, Chair Kimbarow will appoint three additional members to the appeals committee.

**11. Selection of Faculty for the Budget Advisory Committee (BAC):**

The committee discussed the nominees received for the BAC and a motion was made and seconded to reopen nominations for several additional weeks to increase the pool of applicants. AVC Backer will also ask the Senate to solicit nominees. The committee voted and the motion passed (13-1-0).

**12. The Board of Academic Freedom and Professional Responsibility (BAFPR):**

The BAFPR is having difficulty getting members from all of the colleges. Members must be elected by their college, be full professors, and serve a four-year term. Repeated attempts have been made by the AVC and Chair of the Senate to get the colleges to conduct these elections for their members. However, three colleges are still missing members on the BAFPR. The committee discussed what could be done to encourage more participation. It was suggested that the seats be allowed to go at large as other committee seats do after the fourth week of instruction. Several members expressed concern about doing this, because you need members that have experience when cases arise. Several members also felt that BAFPR members should be elected. There are not that many cases per year. It was suggested that possibly the term could be shortened. Chair Kimbarow and Provost Feinstein will send a joint message of appeal to those deans whose colleges still have vacant seats.

13. The Executive Committee reviewed the **Senate Calendar for 2016-2017** as proposed by Chair Kimbarow. A motion was made and seconded to approve the calendar. The committee voted and the motion passed (14-0-0).

14. The CSU initiative to reduce textbook costs and **AB 798** have resulted in each campus being able to apply for \$50,000. However, there are specific steps that must be taken to qualify for the funding and the first step is to pass a resolution supporting the Affordable Textbook Act. It is up to each campus to make their case about what the funding will be used for.

15. **Power Outage:** A member asked if Alert SJSU could have been used to notify employees during the recent power outage. The President responded that she would bring this to Interim VPAF Larochelle's attention. The President is also considering establishing a policy regarding campus closures.

16. **CSU Statewide:**

Senator Shifflett suggested a referral from the Executive Committee to the Curriculum and Research Committee to review SJSU transfer policies [i.e. as called for in the ASCSU resolution—AS-3238-15/AA: Role of California State University (CSU) Campus Faculty in the Evaluation of Courses for Transfer].

17. The meeting adjourned at 1:29 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on February 1, 2016. The minutes were edited by Chair Kimbarow on February 2, 2016. The minutes were approved by the Executive Committee on February 29, 2016.