

2017-2018 Year-End Committee Report Form

Committee: Budget Advisory Committee

Chair:

Charlie Faas
Ravisha Mathur

Chair-Elect for 2018-2019:

Charlie Faas (4-1500/ Charlie.faas@sjsu.edu)
Ravisha Mathur (4-3666/0075/ravisha.mathur@sjsu.edu)

Number of Meeting held: 7

(Please include phone/zip/email if available)

Items of Business Completed 2017/2018

1. Reviewed and provided recommendations on the University Budget presentation to Senate.
2. Reviewed and provided recommendations on the Academic Affairs Budget presentation to Senate.
3. Discussed SJSU implementation of Lottery Fund Act and Library acquisitions budget.
4. Discussed concerns of changes in Spartan Shops catering and food operations.
5. Discussed concerns regarding University Advancement and funding operations.
6. Discussion of 2018-2019 Operating Budget Plan and planned decision-making.
7. Discussion of

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Budget Advisory Committee (Special Agency of the Academic Senate)

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Budget Advisory Committee (Special Agency of the Academic Senate)

AGENDA

Monday October 23, 2017, 12:00-1:30pm

Location: Clark 540

Scribe: TBA

Budget Advisory Committee (Special Agency of the Academic Senate)

Minutes

Monday October 23, 2017, 12:00-1:30pm

Location: Clark 540

Present:

Absent:

Scribe:

Minutes:

**Budget Advisory Committee (Special Agency of the Academic Senate)
MINUTES**

Thursday November 30, 2017, 1:00-2:00pm

Location: Clark 540

Present: Ravisha Mathur, Charlie Faas, Simon Rodan, Michael Kaufman, Sandy Hirsh, Billie Jo Grosvenor, Bradley Olin, Susan Jaynes, Ariadna Manzo, Marco Pagani

Guest: Marna Genes

Absent: Kathleen McConnell

Scribe: Billie Jo Grosvenor

1. Approval of October 23, 2017 minutes
Approved, no changes.

2. Updates about the Lottery Fund

Marna Genes provided some historical information regarding the lottery fund. Allocations to SJSU are 2.0 to 2.2 million per year. Our allocations are going to remain steady. In 2003-2004, the lottery funds were treated as budget back-fill. In 2008-2009, SJSU changed how these funds were allocated (as allowed by the CSU guidelines). At this time we moved the lottery fund into the general fund. In 2010-2011, the money was pulled back out and put into a discrete fund. The decision was made to put it as base funding of the library acquisitions fund.

One suggestion was to pull some of the money to be used for the original purposes (e.g., one-time RSCA funding). However, it was discussed that it could be difficult to interpret the lottery rules in an application process. Each request of funds would need to be determined as 'lottery eligible.' There is a practicality element to manage a 2.0 million RFP process annually.

In 2014, the Chancellor's office engaged in a lottery audit of six (6) campus. This generated more instruction and clarity to the campuses and specific guidelines were created. This information was made available to the financial entity on campus. There is a

5. RFP for Spartan Shops.

An update was provided on the RFP (Feb/ Mar deadline for submission) and the performance improvement plan for Spartan Shops which could keep them in the running to bid on the RFP. The RFP is intended to be longer in nature, possibly 10-15 years.

6. Future Agenda Item Suggestion

Tax implications, Pell implications, Donating to SJSU, Graduate Students

Budget Advisory Committee (Special Agency of the Academic Senate)
AGENDA
Friday February 16, 2018, 3:00-4:30pm
Location: Clark 540

1. Approval of November 30, 2017 minutes.

2. University Advancement
 - a. Paul Lanning, Vice President of University Advancement and CEO of Tower Foundation

3. Budget shortfall: University planning process for decision-making
 - a. Discussion of 2018-2019 Operating Budget Plan
 - b. Critical pressures and impact on the campus and student tuition

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Budget Advisory Committee (Special Agency of the Academic Senate)
AGENDA
Friday March 16, 2018, 3:00-4:30pm
Location: Clark 540

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Budget Advisory Committee (Special Agency of the Academic Senate)
AGENDA
Friday May 18, 2018, 11:00am-12:30pm
Location: Clark 540

Budget Advisory Committee
Minutes
Friday May 18, 2018, 11:00-12:30pm
Location: Clark 540

Present: Charlie Faas (Co-Chair), Billie Jo Grosvenor, Sandy Hirsh, Susan Jaynes, Ravisha Mathur (Co-Chair), Kathleen McConnell, Bradley Olin, Marco Pagani, Simon Rodan

Guests: Sheryl Ehrman [Michael Kaufmann's designee], Marna Genes

1. Minutes of Minutes of March 16th were approved (9-0-2)
2. Campus Budget Forum Review and California Budget May Revise Implications

a. CFO Charlie Faas reported:

- i. There has been no increase in CSU base (recurring) funding in the Governor's May budget revise. He cautioned that Trustee Sabalius' report to the Academic Senate may have been overly optimistic; any increase in funding coming from the legislature faces competition for dollars from other demands on State funding.
- ii. The CSU has been given a one-time infusion of \$100m for infrastructure projects.
- iii. There *may* be an increase in base funding in the legislature's negotiations with the Governor in June.
- iv. Most state supported universities have relatively weak philanthropic support as donors see funding State institutions as the State's responsibility.

b. Discussion

- i. The cabinet should consider dedicating some money to new campus initiatives.
- ii. Most philanthropic giving is athletics related; general fund donations are tiny. The Tower foundation might create an academic funding category to ring-fence donations for academic needs.
- iii. The campus needs to plan for the worst case scenario, hence the centralization of unused faculty line budgets. This money can then be re

member had been in the plan but not hired, the university will cover the cost to the college.

- v. Some colleges have Operating Expenses & Equipment (OE&E) money that was allocated for projects that have not been realized; Academic Affairs has asked that all such OE&E surpluses be spent or returned to the division in two years. Approved capital projects for which OE&E money has been earmarked are not required to “spend down or return”.
- vi.

- xvii. The repatriation of allocations for unfilled faculty lines will provide the university with about \$8m this year.
- xviii. F&A is concerned that lots of “small pots” of unspent money when aggregated sum to significant amounts which doesn’t look good when trying to make the case for increase state funding.

3. Planning for AY18/19

- a. Meetings for next year will be on (where possible) the third Thursday of each month from 12:00pm to 2:00pm, with the first four meetings on: Aug 23rd; Sept 20th; Oct 18th; Nov 15th; and Dec 13th.

Meeting was adjourned at 1:00pm
Minutes prepared by Simon Rodan