

2017-2018 Year-End Committee Report Form

Number of Meetings held: 18

August 28, 2017
September 11, 2017
September 25, 2017
October 2, 2017
October 16, 2017
October 30, 2017
November 6, 2017
November 13, 2017
November 27, 2017
December 4, 2017
January 29, 2018
February 5, 2018
February 19, 2018
March 5, 2018
March 19, 2018
April 2, 2018
April 16, 2018
April 23, 2018
May 7, 2018

Items of Business Completed 2017/2018

Name Changes:

1. Recommended Approval: Department name change from Mexican American Studies to Chicano/a Studies
2. Recommended Approval: Marketing and Decision Sciences Department to Marketing and Business Analytics Department

Discontinuations:

10. Recommended Discontinuation: Big Data Certificate
11. Recommended Discontinuation:

Referral S18-6 – Review S73-24

Referral S18-7 – Review S74-7

Referral S18-8 – Review S75-

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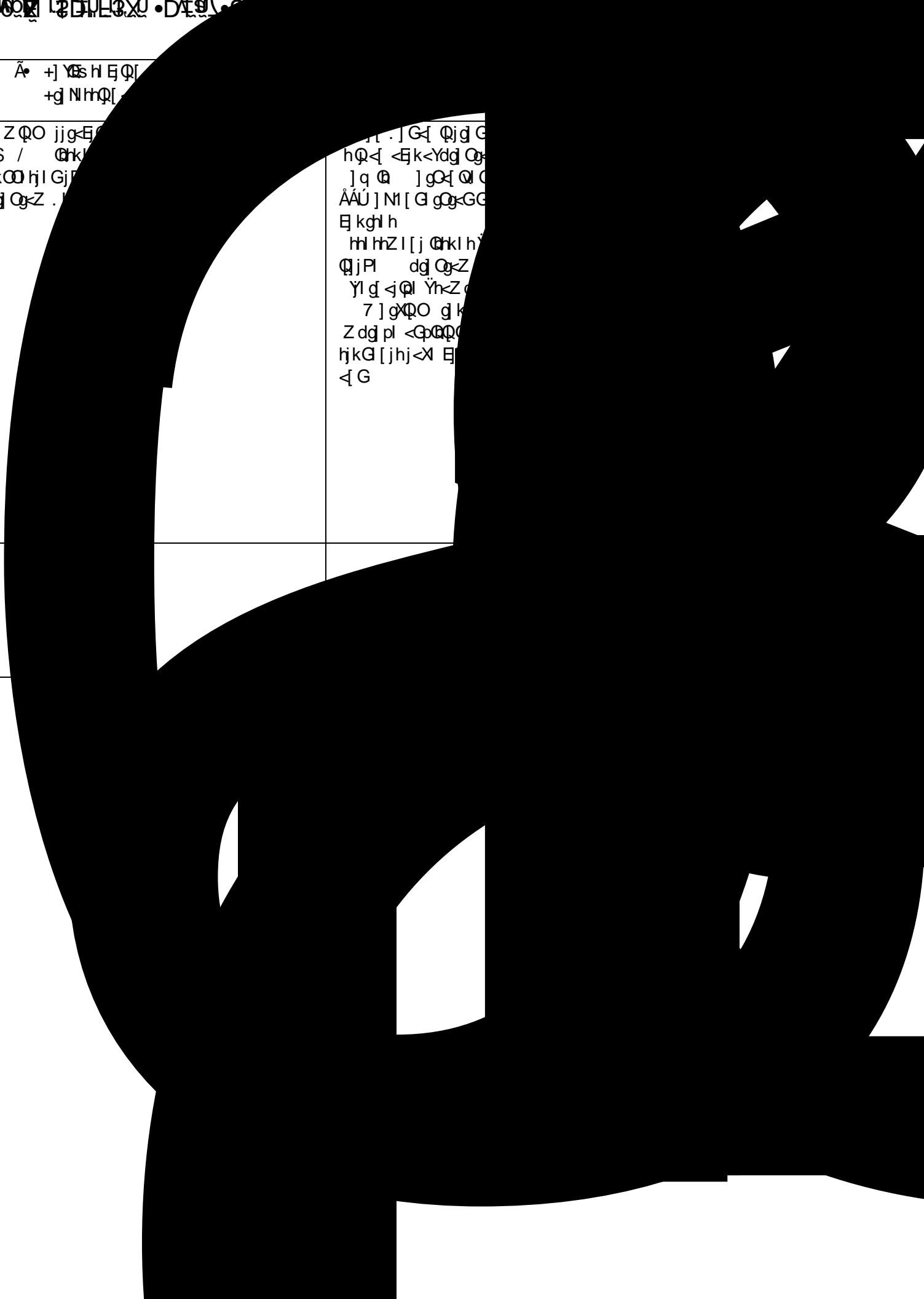
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C&R minutes (draft) taken by P. Stacks

Present: Thalia Anagnos, Samian Baccich, Peter Buzanski, Shelley Cargill, Richard Chung, Jalaica De Guzman, Scott Jenson, Toby Matoush, Simon Rowley, Wynn Schultz, Krohn, Pam Stacks, Lynne Trulio

Absent:

Scott Heil, Nicole Mendoza

1. Feb 5, 2018 Minutes approved

2. Systematic review of referrals most popular were the following:

18-8: Undeclared undergraduate category. Antiquated policy, is it consistent with current practices?

18-11: Curricular process/resource analysis.

18-12: Math placement

18-17: MPP role on master's thesis committee

18-17: Wynn Schultz/Krohn/Pam Stacks

3. BA in Organizational Studies (Pilot program) from Anthropology letter.

When a pilot program, does not go through as much review. Exists for 5 years which is then sent to CSU CO, via C&R. If C&R votes to approve the pilot program, Provost. If he approves, GUP will sent to CSU CO for final approval.

Original thrust –

degree. Thalia will meet with Ashwini Wagle, Chair of NuFS&P, to see the differences in the degrees to be outlined.

5. Name change policy One recommendation is to strip out a lot of the procedure and leave the Procedure guidelines to the GUP Office. Carl Kemnitz said at CSUB they have language like "evidence of adequate consultation" with affected departments, schools and colleges.

"The name change proposal will include evidence of meaningful consultation with all academic units affected by the proposed name change"

There was concern that the votes at the various levels be revealed in the interest of transparency. "The name change proposal will provide a record of the vote at all levels of review."

"The Department or School Name Change Guidelines, provided by the Office of Graduate & Undergraduate Programs will specify components to be included in the name change proposal"

We note that the S067 policy does not deal with name changes of the affected units.

Keep items 5. and 6. to indicate that the information goes to GUP, C&R and then the Provost.

"The Office of GUP will review the name change proposal and forward the request to the University Curriculum and Research Committee (C&R)."

"C&R will review the name change proposal and forward a recommendation, via the AVP of GUP, to the Provost."

We are considering rewriting the Legislative History. We limit the language to

"Department or School Name Change"

"Rationale: There is no current policy guiding name changes for departments or schools"

"Legislative History: When a name change is due to a merger, dividing, or transferring academic units, use this policy in conjunction with S-93"

Omit all references to the "department or school requesting name changes" so that it is open for all those who request a name change for the department or school.

6. RSCA policy

Discussing student/faculty obligations to each other. Altered the language.

Omitted section I.D. Oversight

Section I.E. Recognition

Keep this section, as I.D.

Look at the eligibility section. Shelley has some recommendations.

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Present: Thalia Anagnos, Damian Bacich, Peter Buzanski, Shelley Cargill, Richard Chung, Djalaica De Guzman, Scott Heil, Scott Jensen, Toby Matoush, Simon Rodan, Wynn Schultz-Krohn, Pamela Stacks, Lynne Trulio

Absent: Nicole Mendoza,

Guests: Minutes approved unanimously 11-0-0

2. Dept Name change from Marketing and Decision Sciences Dept. to Marketing and Business Analytics Dept.

1. Question:

1. Has it been vetted with other departments across the campus?

Vote to provisionally approve pending associate deans ' verification by April 13, 2018

" Approved: 13-0-0

3. Online MS in Informatics

1. The following departments should be consulted:

1. Biology

- 2.

April 13. No answer by deadline will be considered support.

4. Elevate concentration in Design Studies to BA Design Studies

1. Roadmap needs to be revised according to GUP
2. Vote tabled pending revisions from Design Department

5. Curriculum Policy: 4+1 BS/MS Blended degrees

1. Chairs/Directors/Deans & Associate Deans are in favor
2. C & R will propose amendments to S89-2 to support 4+1 options, rather than create a new policy on blended programs. Amendments should also reference CSU EO 971.

- 1.

- 2.

7. Referrals to be addressed by C & R

1. See updated table

8. Amendments to S14-10

Vote to approve amendments

1. Approved: 12-0-1

9. Rescind S09-5

Vote to approve rescinding of S09-5

1. Approved: 13-0-0

Curriculum & Research

Meeting Minutes

Monday, April 16, 2018

CCB 222

2pm-4pm

Present: Thalia Anagnos, Damian Bacich, Peter Buzanski, Shelley Cargill, Richard Chung, Scott Heil, Toby Matoush, Simon Rodan, Wynn Schultz-Krohn, Pamela Stacks, Lynne Trulio

Absent: Djalaica De Guzman, Scott Jensen

Guests: Nicole Mendoza (GUP Staff), Noelle Brada-Williams (Interim Chair, English)

Start: 2:05pm

1. Approval of Meeting Minutes from 4/2/18

**ACTION: Approve Meeting Minutes for April 2, 2018- 9-Yes, 0-No, 0-Abstain

2. Fee Waiver Policy F01-3

- a. Graduate students are able to take 1-6 units.
- b. Staff Fee Waivers currently state that the waiver covers 6 units or two courses whatever is greater.
- c. Policy should be updated to represent what works for all programs, so using “up to 6 units or two courses whichever is greater”, would be a better statement to cover all program unit requirements.
- d. Fee waiver options/availability are varied depending on union representation
- e. The issue is mostly revolved around Teaching Assistants and what they are able to take via the Fee waiver program.
- f. The theory was the more the teach, the more they were waived fees on. This is not actually the case as it is more cost to the university.
- g. Get clarification on what part time temporary means, getting a definition from HR might help determine what break down is for units and fees.
- h. Programs should consider how their Teaching Assistants participate and consider the impact to TA's when discussing unit changes to program.
- i. The issue is the department referring the policy for change, isn't willing to have TA's teach 2 courses in order to meet the requirement to get fee waiver. An adjustment to how they deal with their TAs can solve the issue, as there does not seem to be anything wrong with university policy.
- j. Let's do our due diligence to ensure the committee's understanding does align with the chancellor's office, and then determine how C&R will move forward.

3. Name Change Policy

- a. Was not signed by President because she had concerns over GUP being in the policy she felt the language should be generalized to “Provost's office or designate”
- b. Remove that GUP provides the guidelines, strike number 4 as it seems duplicate

**ACTION: Approve adjustment to name change policy- 11-Yes, 0-No, 0-Abstain

4. Mexican American Studies Name Change
 - a.

Curriculum & Research

Meeting Minutes

Monday, April 23, 2018

CCB 222

2pm-4pm

Present: Thalia Anagnos, Damian Bacich, Peter Buzanski, Shelley Cargill, Richard Chung, Djalaica De Guzman, Scott Heil, Scott Jensen, Toby Matoush, Simon Rodan, Wynn Schultz-Krohn, Pamela Stacks, Lynne Trulio

Absent:

Guests: Nicole Mendoza (GUP Staff),

Start: 2:05pm

1. Approval of Meeting Minutes from 4/16/18

**ACTION: Approve Meeting Minutes for April 16, 2018- 7-Yes, 0-No, 2-Abstain

2. Name Change

- a. Item 3 needs a comment where the guidelines will be housed.
- b. Adding language guidelines will be maintained by Office of Provost or Designee.
- c. Will be a second read since the first version that was passed was not official signed

**ACTION: Approve moving Name Change Policy as a second read to Senate - 13-Yes, 0-No, 0-Abstain

3. Fee Waivers for Teaching Assistants

- a. Deputy Provost doesn't think we need CSU Counsel to respond. He stated that a lecturer must be at least .4 (6 years of committed service to department) and a staff needs to have a .5 (permanent ((one full year) full time or part-time)
 - i. More than what we are requiring of TAs
- b. Additional units could qualify them, but the referring department is unwilling to look at.
- c. We have reviewed and feel policy should stay as it stands

**ACTION: Approve keeping F01-3 as it stands- 11-Yes, 2-No, 0-Abstain

4. S67-31 Credit awarding for faculty appointments

- a. Referral states that policy stipulates how a probationary period is set during faculty appointments.
- b. Policy actually refers to students taking courses outside of their program.
- c. Policy appears to be obsolete, should we rescind?

**ACTION: Approve policy being rescinded- 11-Yes, 0-No, 2-Abstain

5. 18-8 cleaning up Declared/Undeclared Policy

- a. There are no whereas' contained in the policy

- b. Rationale for the 89 allows for the threshold to be met and not requiring more signatures. But 90 units is common across the university.
- c. Native students who are disqualified can fall under this policy.
- d. Should we change a policy because practice has changed, or has the environment changed in order for us to adjust policy.
- e. Table until our next meeting

6. 4+1 Blended program policy

- a. A lot of the content of the policy duplicates what is outlined in the Chancellor's office coded memo (AA-2012-01)
- b. It is a means to fast-track students who are academically prepared for the challenge of collegiate work.
- c. Allows for a student to stay continuously matriculated in the University (no additional application to get into Masters).
- d.

a. truld lik icyfd (k) lc.)

- b. Courses suggested to add by Justice Studies did not incorporate the ideas that ENVIS was looking to take this minor.
- c. Justice Studies has a different understanding of how Environmental Justice is defined, the global perspective aligns with where ENVIS wants to go with the minor.
- d. Department is happy with the requested changes by the Provost.
- e. Send memo outlining a consultation was held with concerned parties over the implications of the minor moving forward

****ACTION:** Approve moving recommendations forward as requested by Provost - 12-Yes, 0-No, 1-Abstain

10. PE Waivers

- a. The programs requesting PE waivers through the SB1440-ADT degrees typically do not have university electives

****ACTION:** Approve SB1440/ADT roadmaps to receive PE Waivers- 13-Yes, 0-No, 0-Abstain

Adjourned 4:00pm

Upcoming Meetings

Spring: May 7

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