

2017-2018 Year-End Committee Report Form

Committee: Student Evaluation Review Board (SERB)

Chair-Elect for 2018-2019:

Emily Slusser
(408) 924-3752
emily.slusser@sjsu.edu
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Student Evaluation Review Board Meeting

10:00 AM September 15th, 2017 Sweeney Hall (SH) 332

Meeting Started: 10:00 AM **Meeting Ended:** 11:00 AM

Attending: Emily Slusser (Chair); Amy Strage, Bee Leng Lee; Shai Venkatsubramanyan; Mary Currin Percival; Cynthia Rostankowski; Scott Heil; Harjeen Ghallon

Approval of Previous Minutes: March 24th, 2017

Announcements/Reminders:

SERB documents are posted to Google Drive (agendas, minutes, and relevant docs).

Emily won't be printing agendas and minutes anymore.

According to new tenure and promotion, service is quantified. If a committee member misses three meetings, that person needs to take himself/herself of the committee

Meetings are on 3rd Fridays of the month

Meeting invitations have been sent out in advance

The next meeting is scheduled on Sept 4

- (Emily) Get faculty updated by early November
- (Amy) Some faculty may want mock versions for mid semester feedback from students in a timely way

2. To do Items

Information to be collected from faculty

- Any changes to questions?
- Interested in collecting feedback about additional questions?
- Would they like any changes to the software?

Questions that could be asked capture difficulty level of class. (Amy and Bee) Information can possibly be used to rebut objections from RTP committees about high grades leading to high SOTE numbers; (Cynthia) Would be helpful if 6 unit classes are not evaluated as a 3 unit classes.

- Perceived workload

During a typical week – how many hours on course related activities – how much effort?

- Frequency of class attendance

How often did you go to class?

Maybe, unique questions for each college.

(Amy) Answers to open ended questions could be scraped to find nuggets. (Shai) Scraping of answers to open ended questions is currently being tested using help from a high school student

Next Meeting

Date: October 19th

Minutes:

Proposed agenda: Spring SO/LA/TE implementation; Interpretation Guide

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Student Evaluation Review Board Meeting

October 20th, 2017 Sweeney Hall (SH) 332

Meeting Started: 10:15 AM **Meeting Ended:** 11:10 AM

Attending: Emily Slusser (Chair); Bee Leng Lee; Cynthia Rostankowski; Stuart Ho; Harjeen Ghallon

Approval of Previous Minutes: September 15th, 2017

Announcements/Reminders:

SERB documents are posted to Google Drive (agendas, minutes, and relevant docs).

The next meeting is scheduled for November 17th

Updates:

- CourseEval was implemented over the summer and Stuart is currently working on the backend development.

Discussions:

- Bee Leng asked if we have to include mean ratings on the SOTE reports and pointed out that comparison across colleges may not be meaningful. We mean a the the and and -meanSOTE

Student Evaluation Review Board Meeting

3. Ongoing:

- Academic paper on the utility of SOTE reporting – group meets after this meeting.
- Discuss need to develop college/discipline specific evaluations (including coaches).

Next Meeting

Date: February 16, 2018

10 AM, 16 February, 2018 Sweeney Hall (SH) 332

: 10:00 AM

: about 11:00 AM

: Emily Slusser (Chair), Mary Currin Percival, Magdalini Eirinaki, Harjeen Ghallon,
Stuart Ho, Cynthia Rostankowski, Gigi Smith

moved Mary Currin Percival; approved unanimously.

SERB meetings have taken place every third Friday of the month, 10:00-11:00 in SH 332.

~~WILL~~
332 (cc: Tj/TT48TT31T70TD-0004)

Required change of meeting time for March meeting to 1:00-3:00 p.m. Perhaps this will become the meeting time for the rest of the semester. Decision will be made at the next meeting.

Ongoing changes to SOTE Interpretation Guide

1. Mary Currin Percival updated the Table of Contents. Other comments: there are changes at SJSU regarding gender in the Interpretation Guide; differences between views in 1990s and current are opposite.
2. Assignments for literature review contributors:
 - a. Gigi Smith: update class size, expected/actual grade information
 - b. Cynthia Rostankowski: update student level, course choice
 - c. Shailaja Ventkatsubrama: update paper courses/online courses
 - d. Mary Currin Percival: finish race/ethnicity, update demographics, how faculty perceive evaluations/how students perceive evaluations.
3. Regarding Table of Contents, additions? Removals?
 - a. Additions: "Demographic Factors" then "Perceptions of Evaluations and how they are used" – before "References"
4. "Undue influence" questions are regularly misinterpreted – questions 16, 19.

Student Evaluation ReviewBoard Meeting Minutes

May 11, 2018 10:00am Location SH 212

Meeting Start: 10:15am Meeting End: 11:30am

Attending: