2017-2018 Year-End Committee Report Form

Committee: University Library Board

Chair: Nicholas Taylor	**Chair-Elect for 2018-2019**: We have not yet elected a chair for 18/19. For now, please direct correspondence to Prof. Taylor (zip 0090).
Number of Meeting held: 15	(Please include phone/zip/email if available)

Items of Business Completed 2017/2018

1. Amended University Library Policy (S15-5) to remove language specifying location of reference desk. (Approved by Senate on December 11, 2017)

2. Wrote and distributed two email newsletters ("SmartNotes") updating faculty on developments in the University Library. Topics included the new CSU-wide library catalog (OneSearch) and changes to reference services.

3. Participated in space planning exercise performed by a consultant in coordination with University Library faculty and staff.

Unfinished Business Items from 2017/2018

1. Open Access Progress Report. Preparing update for Senate on University Library's efforts in response to recommendations of the Senate's 2010 Open Access Taskforce.

New Business Items for 2018/2019

1. Distrp t>2bute Sharp t>tNotes (p t>email newsletterp t>s fp t>orp t> fp t>aculty)p t>. Pleps: the automatically-generated "Your Reschesrcesink now appearing in Canvas cours introducing Data Services Librarian Kate Barron and the services she provides for faculty introducing Research Impact Librarian Yen Tran and her role in evaluating impact ofp t> campus RSCA activities.

2. New effort to raise awareness among faculty about Open Access publishing options, including SJSU ScholarWorks.

3. Publicizing results of Spring 2018 LibQUAL+ survey.

Please return to the Office of the Academic Senate (ADM 176/0024) by May 31, 2018.

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: September 11, 2017

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Agenda	All
	Welcome & Introductions	Nick
	Approval of Minutes 8/28/17 sent via email from Sylvia Ruiz 9/7/17	All
	ULB committee assignments x Vacancies remain for FAL, Engineering, Science, and both students	Nick
	Dean's update x Student Success Librarian x Data Services Librarian	Colleen on behalf of Tracy
	Issue for discussion from College H&A x Getting media resources that aren't in a streaming format. Many of the titles someone who does film, or does performances of Shakespeare plays, for example, needs are not part of streaming packages.	Nick
	New projects - what are the new developments that ULB x Weeding efforts needed for any upcoming accreditation reviews by colleges x Others?	
	x September 25, 2017 at 2pm x Meeting schedule is posted on Academic Senate for AY 2017-2018	
	Meeting Adjourned:	

UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: September 25, 2017

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Agenda	All
	Welcome New ULB Member – James Lee	Nick
	Approval of Minutes 9/11/17 sent via email from Sylvia Ruiz 9/18/17	All
	Dean's Update	Tracy
	Discussion and Review of SmartNote x OneSearch topic (shared via google doc 9/13/17) x Future topics?	Peggy All
	Other Agenda items: x x	
	Announcements: x University Scholar SeriesA8 (s)-84iGf 9-p8 (1r)-6. 278 (1r)sts ectsA8 (37 (er)-6.b(hol)-9 (ho3(e)5.(t)-s)-8 (ts)50)Tj -2 Tc30.001 Tw 1(-58 00)-371 Tf 0.458 submission forms bit.ly/2sroEN4 are due Sept 29th	All
	Next Meeting : x October 2, 2017 at 2pm x Meeting schedule is posted on Academic Senate for AY 2017-2018	
	Meeting Adjourned:	

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: October 16, 2017

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Agenda x Any additional items?	All
	Welcome New ULB Member – Youngsoo Kim	Nick

Approval of Minutes 9/25/17 sent via email from Sylvia Ruiz 10/13/17

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: November 6, 2017

TIME	TOPIC	Speaker/Participant
	10/16/17 and resent 10/27/17	All

Status of Actions Items from last Meeting:

- x SmartNote s - Review of draft on Reference USP
- x Set date - Overview of Affordable Learning Solutions and describe what has been done at King Library and other CSUs
- x Media streaming needs – Nick get more info from H&A dean and Emily get more data on direction of OER and WSbzXÝ` ‘$"„L •ƒ‘ù–¥•Ö s XŽ Ž] ðgt x 7( )S
  Speaker: Randall Stross, School of Management, College of Business

		All
	Next Meeting : x November 13, 2017 at 2pm – Open Access presentation by Emily x Meeting schedule is posted on Academic Senate for AY 2017-2018	
	Meeting Adjourned:	

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Minutes 11/6/17 sent via email from Sylvia Ruiz 11/8/17	All
	Open Access Presentation	Emily
	Other Agenda items: x x	All

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: December 4, 2017

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Minutes 11/13/17 sent via email from Sylvia Ruiz 11/30/17	All
	Discuss the policy proposal AS1672 (attached word doc)	All
	Dean's update	Tracy

Other Agenda items:

- x
- x

San José State University
Academic Senate
University Library Board AS xxxx
December 11, 2018
First Reading

Policy Recommendation
Amendment to University Library Policy (S15-10)

Whereas:

Resolved S15-10 Section 5.1 be

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: January 29, 201

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Minutes 12/4/17 sent via email from Sylvia Ruiz 12/14/17	All
	Dean's Update x Data Services Program Overview - Kate Barron, Data Services Librarian	Tracy

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UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: February 5, 201

TIME	TOPIC	Speaker/Participant
2:00pm	Approval of Minutes 1/29/18 sent via email from Sylvia Ruiz on 2/5/18	All
	Library's LTI Tools aka Learning Tools Interoperability (handout) - Ann Agee , Librarian	All
	Feedback and d iscussion of draft ULB statement on open access prepared by Karthika & Emily "We encourage faculty authors to consider retaining author rights to facilitate free and open access to their publications. We encourage RTP committees to consider faculty work published in open access venues, while using discipline-specific criteria to evaluate quality, value, and impact."	All

TIMEpen access

pm	**Approval of Minutes 2/5/18 sent via email from Sylvia Ruiz on 2/7/18**	All

	resolution prepared by Emily	All

Announcements:

- x Textbook Affordability Week March 5-9, 2018
- x University Scholar Series: Neurological Accidents – Brain, Behavior & the Power of Rehabilitation in Alzheimer's Disease and Stroke, Dr. Nidhi Mahendra, Dept. of Communicative Disorders & Sciences, Wed., March 21, noon-1 p.m., King Library 225

	Academic Senate for AY 2017-2018	
	Meeting Adjourned:	

UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda **Date:** March 19, 201

TIME	TOPIC	Speaker/Participant
2:00pm	**Approval of Minutes 3/5/18 sent via email from Sylvia Ruiz on 3/7/18**	All
	Presentation by Research Impact Librarian	Yen Tran/All
	Concerns shared from faculty and students regarding the design of the library catalog interface x Guests for the discussion Rae Ann Stahl, Associate Dean Technology & Information Services, and Christina Mune, Information Technology Services Director	Kathrika/All
	Dean's Update	Tracy

Revisions of open access resolution statement

UNIVERSITY LIBRARY BOARD
2017-2018

Regular Board Meeting – Library Boardroom
2pm

Minutes

Date: March 19, 2018

Present: Nick Taylor, Emily Chan, James Lee, Joni Bodart, Karthika Sasikumar, Grinell Smith, Tracy Elliott, Anamika Megwalu, Aslihan Bulut, Justin Villena, Mansi Warde, Yen Tran (guest speaker)

Absent: Shaonan Tian, Laurie Borchard, Debrayh Gaylle, Josh Villanueva, Susanna Khavul

Prepared by: Sylvia Ruiz

TOPIC	DISCUSSION	OUTCOME	FOLLOW UP (Who/When)
Agenda Approval	● No additional agenda items.	Approved	
Minutes Approval	● Minutes approved from meeting 3/5/18.	Approved	
Research Impact Librarian	● Yen Tran provided an overview of her new role as Research Impact Librarian for the university library. ● In addition to being the sciences librarian liaison, her role is to help SJSU understand and measure the output and impact of RSCA. ● Currently, she is exploring various software tools to aggregate the bibliometrics and how to add in the altmetrics.	Informational	
Dean's Update	Tracy shared the following updates: ● Budget through end Feb 2018 was reviewed. All acquisition purchases will be completed by mid-April. ● Incubator at the library is a cross disciplinary endeavor across all the colleges. Deans, faculty and industry partners are on the advisory group. ● All night study usage for month of February was 11, 442 students based on Grades First data. This reflects typical monthly usage. More analysis will be done to correlate that data with student success measures.	Informational	●

	● A comprehensive Silicon Valley collection with a curator is being developed in SJSU Special Collections. Jan English-Lueck was consulted for the vital starting point and expertise in the area.		
Library catalog interface	● Guests for the discussion included: Rae Ann Stahl, Christina Mune and Laurel Eby. ● After Karthika described a few searching challenges, Christina Mune led a step by step demo search for NY Times and Washington Post.		

UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda **Date:** April 2, 2018 07.96 34.56 re W

TIME	TOPIC	Speaker/Participant
2:00pm	**Approval of Minutes 3/19/18 sent via email from Sylvia Ruiz on 3/27/18**	All
	Dean's Update	Tracy

UNIVERSITY LIBRARY BOARD
2017-2018

Regular Board Meeting – Library Boardroom
2pm

Minutes Date: April 2, 2018

Present: Nick Taylor, Tracy Elliott, Emily Chan, Joni Bodart, Karthika Sasikumar, Grinell Smith, Shaonan Tian, Mansi Warde, Debrayh Gaylle, Susanna Khavul, Aslihan Bulut

Absent: Laurie Borchard, James Lee, Anamika Megwalu, Justin Villena, Josh Villanueva

Prepared by: Sylvia Ruiz

TOPIC	DISCUSSION	OUTCOME	FOLLOW UP (Who/When)
Agenda Approval	• No additional agenda items.	Approved	
Minutes Approval	• Minutes approved from meeting 3/19//18 with Emily's suggested notes.	Approved	
Dean's Update			

UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda

Date: April 16, 2018

TIME	TOPIC	Speaker/Participant

Next Meeting	● Next meeting is April 23, 2018 at 2pm. ● See Academic Senate website for schedule of future ULB meetings 2017-2018.		
Meeting Adjourned	3:00pm		

UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-4pm

Agenda **Date:** April 23, 2018

TIME	TOPIC	Speaker/Participant
2:00pm	**Approval of Minutes 4/16/18 sent via email from Sylvia Ruiz on 4/20/18**	All
	Dean's Update	Tracy
	Discuss Revisions to AS 1692	Nick/Emily
	Schedule date for optional library tour	Tracy/All
	Announcements:	All

Next Meeting:

- May 7, 2018 at 2pm (last meeting of academic year)
- Meeting schedule is posted on Academic Senate for AY 2017-2018

UNIVERSITY LIBRARY BOARD
2017-2018

Regular Board Meeting ïLibrary Boardroom
2pm

Minutes

Date: April 23, 2018

Present: Nick Taylor, Tracy Elliott, Shaonan Tian, Debrayh Gaylle, Susanna Khavul, Joni Bodart, Karthika Sasikumar, Anamika Megwalu, Laurie Borchard, Justin Villena, Mansi Warde, James Lee, Mariah Rasamour, Aslihan Bulut

Absent: Josh Villanueva, Grinell Smith, Emily Chan

Prepared by: Sylvia Ruiz

TOPIC	DISCUSSION	OUTCOME	FOLLOW UP (Who/When)
Agenda Approval	• No additional agenda items.	Approved	

Revisions OA Resolution			

UNIVERSITY LIBRARY BOARD
2017 - 2018

Regular Board Meeting
2-3pm

Agenda **Date:** May 7, 2018

TIME	TOPIC	Speaker/Participant
2:00pm	**Approval of Minutes 4/23/18 sent via email from Sylvia Ruiz on 4/27/18**	All
	Dean's Update	Tracy
	Follow-Up Items x **Ref Works – Kathika** **x Statistics on ScholarWorks - Emily**	Nick/All
	Acknowledgements ULB members – term end 2018	Nick
	Announcements: **x** Provost Farewell reception 3-5pm, Student Union x Any other announcements?	All
	Next Meeting: x To be announced x Meeting schedule should be posted on Academic Senate webpage at later date	
	Meeting Adjourned:	

UNIVERSITY LIBRARY BOARD
2017-2018

Regular Board Meeting ï Library Boardroom
2pm

Minutes

Date: May 7, 2018

Present: Nick Taylor, Tracy Elliott, Grinell Smith, Emily Chan, Shaonan Tian, Debrayh Gaylle, Susanna Khavul, Joni Bodart, Karthika Sasikumar, Anamika Megwalu, Justin Villena, Mansi Warde, James Lee, Mariah Ramsour, Aslihan Bulut

Absent: Josh Villanueva, Laurie Borchard

Prepared by: Sylvia Ruiz

TOPIC	DISCUSSION	OUTCOME	FOLLOW UP (Who/When)
Agenda Approval	• Addition of LibQual highlights by Anamika.	Approved	
Minutes Approval	• Minutes approved from meeting 4/23/18.	Approved	
Dean's Update	• Library budget is work in progress to meet deadline to Provost office on May 9. • A new cost share agreement with SJPL is being negotiated.		
Follow-Up Items	• RefWorks - The library currently has a legacy version of RefWorks. There is a plan to migrate to a new version of RefWorks this summer which has improved features like PDFs in the cloud with limitless storage. Users must use their SJSU email for account verification. • ScholarWorks - Emily provided a Report on ScholarWorks. It included robust statistics on ScholarWorks and demonstrated key data points that are available to administrators. ScholarWorks can also be used as an event platform. The mission of the repository will be reviewed and updated this summer to reflect collection development strategy and open education.	Informational	
LibQual highlights	• Anamika reported that there were 4,247 surveys collected from students; including faculty and staff responses the total surveys collected was 4,507. She will do data		

	analysis over the summer months and prepare an executive summary for dissemination. Here are a few highlights that were discussed: ○ Biggest concern for students is safety/security. Comments from the survey suggest it is the “homeless” population in the library. Ě nts		