

Student Union, Inc.  
Division of Student Affairs

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policy is because the Student Union is using student fees so we want to be sure to be transparent as well as efficient on how the Student Union employees are spending this money. Ms. Busalacchi noted that this policy follows the CSU Hospitality policy.

**B. Review of Updated Student Union Travel Policy**

Cathy Busalacchi gave the Personnel Committee Members a detailed review of the updated Student Union Travel Policy. Ms. Busalacchi noted that new for this policy is the required pre-approval for all travel as well submitting conference details at the time of requesting pre-approval for travel.

**C. Update on Student Success 2025**

Cathy Busalacchi informed the Personnel Committee members that the Student Union plans to implement the Student Success 2025 program in the Spring 2018 semester. Ms. Busalacchi noted that she met with the Student Union department managers to discuss expectations for them as the department manager and to discuss what the students will receive. Ms. Busalacchi noted that students who agree to participate in the program will receive \$100 voucher for the bookstore, will need to sign an agreement, meet with their manager at least once per semester, carry a minimum 15 unit load, and write a short reflection paper.

**D. General Updates**

Cathy Busalacchi noted that the Bowling Center manger search is still continues and hope to find the right candidate as the person needs to fit a certain set of requirements due to the nature of the position.

Joseph Sandoval-Rios asked for a motion to approve to move the meeting to closed session.

**Ellen Middaugh moved to approve to move the meeting to closed session.**

**Marco Alvarado seconded the motion.**

**VOTE ON THE MOTION: 3-0-0 MOTION PASSED.**

**VI. Close Session Information Item**

Cathy Busalacchi reported that she updated the members of the Personnel Committee regarding a personnel issue.

Joseph Sandoval-Rios asked for a motion to approve to move the meeting to regular session.

**Ellen Middaugh moved to approve to move the meeting to regular session.**

**Marco Alvarado seconded the motion.**

**VOTE ON THE MOTION: 3-0-0 MOTION PASSED.**

**VII. MEETING ADJOURNMENT**

Joseph Sandoval-Rios asked for any other business to discuss. Seeing no other business to discuss, Joseph Sandoval-Rios noted that the November 29, 2017 Personnel Meeting was adjourned at 2:55pm by unanimous consensus.