



## STUDENT UNION BOARD OF DIRECTORS

### Personnel Committee Meeting Minutes

February 11, 2020  
4:00pm in Student Union Meeting Room 6

**Voting Members Present:** Antonio Bustamante, Ellen Middaugh, Sonja Daniels,  
Yissel Reyna  
**Non-Voting Members Present:** Tamsen Burke, Debbie Gairaud  
**Members Absent:** None  
**Guests Present:** Amy Guerra-Smith

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#### **I. CALL TO ORDER**

Antonio Bustamante called the February 11, 2020 Student Union Board of Directors Personnel Committee Meeting to order at 4:02 pm in the Student Union Meeting Room 6.

#### **II. ROLL CALL**

Antonio Bustamante asked Amy Guerra-Smith to do roll call. Amy Guerra-Smith noted that she completed a visual roll call.

#### **III. APPROVAL OF AGENDA FOR FEBRUARY 11, 2020**

Antonio Bustamante asked for any changes needed to the FEBRUARY 11, 2020 PERSONNEL COMMITTEE MEETING AGENDA. Seeing no changes, Mr. Bustamante asked for a motion to approve the February 11, 2020 Personnel Committee Agenda as presented.

**Sonja Daniels moved to approve the February 11, 2020 Personnel Committee Meeting Agenda as presented.**

**Yissel Reyna seconded the motion.**

**VOTE ON THE MOTION: 4-0-0 MOTION PASSED.**

#### **IV. APPROVAL OF DECEMBER 2, 2019 MEETING MINUTES**

Antonio Bustamante asked for any changes needed to the DECEMBER 2, 2019 PERSONNEL COMMITTEE MEETING MINUTES. Seeing no changes, Mr. Bustamante asked for a motion to approve the December 2, 2019 Personnel Committee Meeting Minutes as presented.

**Sonja Daniels moved to approve the December 2, 2019 Personnel Committee Meeting Minutes as presented.**

**Yissel Reyna seconded the motion.**

**VOTE ON THE MOTION: 4-0-0 MOTION PASSED.**

V. **AGENDA ITEMS**

A. **Flexible Spending Accounts Benefit Review**

Debbie Gairaud, HR Director, noted that about a third of the Student Union, Inc. full-time employees are participating in the Flexible Spending Account benefit. Ms. Gairaud noted that the cost to the Student Union is \$120 per month with a tax savings of \$250. Ms. Gairaud noted that the Student Union anticipates higher

The committee discussed in detail about the benefits and challenges of having two full-time staff members and two student supervisor members on the Personnel