

Location/Room Requested \_\_\_\_\_ — Pre-Access: \_\_\_\_\_:\_\_\_\_\_  AM  PM  
Activity Date(s) \_\_\_\_\_ — Activity Start: \_\_\_\_\_:\_\_\_\_\_  AM  PM  
Expected Attendance \_\_\_\_\_ — Activity End: \_\_\_\_\_:\_\_\_\_\_  AM  PM  
Department/Organization \_\_\_\_\_ — Post-Access: \_\_\_\_\_:\_\_\_\_\_  AM  PM  
Activity Name \_\_\_\_\_ —

Main Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email Address: \_\_\_\_\_

Please describe your activity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### SRAC Agreement Rules & Guidelines

In order to create a quality event experience for all users, please adhere to the following:

- In lieu of photo Tower ID or member Card, members use the biometric hand reader
- All bikes, skateboards, and scooters are not allowed within facility for any reason.
- SRAC is not responsible for lost or stolen items. It is recommended to lock your belongings securely in a locker.
- Food is not allowed in any activity space including but limited to 3-court gym, MAC gym, and fitness studios.
- Spartan Recreation will not supply referees and/or fitness instructors