

**ASSIGNED TIME FOR EXCEPTIONAL LEVELS OF SERVICE TO STUDENTS
REVIEW CALENDAR AY 24-25**

Date ¹	Activity	Details
SEPTEMBER		

Fri, Sep 13	Faculty Services distributes application instructions to all faculty; Colleges and Departments ² encourage faculty with exTimeProgram FS via email	
-------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------	--

NOVEMBER		
-----------------	--	--

Mon, Nov 4	Intent to Apply- Deadline, email up-facultyservices@sjsu.edu	Candidate via Email
------------	---------------------------------------------------------------------------------------------------------------	---------------------

Fri, Nov 15	FACULTY SUBMIT APPLICATIONS VIA eFACULTY	Candidate via eFaculty q-6TJ
-------------	-------------------------------------------------	------------------------------

Mon, Nov 18	APPLICATIONS MOVE TO CHAIR/DIRECTOR REVIEW	FS via
-------------	---------------------------------------------------	--------

Wed, Nov 27	APPLICATIONS MOVE TO COLLEGE LEVEL REVIEW	FS via eFaculty
-------------	--------------------------------------------------	-----------------

DECEMBER		
-----------------	--	--

Fri, Dec 6	COLLEGE LEVEL REVIEW DUE IN EFACULTY	Dean via eFaculty
------------	---------------------------------------------	-------------------

Mon, Dec 9	APPLICATIONS MOVE TO EATC COMMITTEE	FS via eFaculty
------------	--------------------------------------------	-----------------

Fri, Dec 20	EATC COMMITTEE REVIEW COMPLETE	Chair via eFaculty
-------------	---------------------------------------	--------------------

Mon, Dec 23	APPLICATIONS MOVE TO PROVOST FOR DECISION	FS via eFaculty
-------------	--------------------------------------------------	-----------------

JANUARY		
----------------	--	--

Fri, Jan 31	PROVOST'S DECISIONS DUE	Candidate via Email, Chair
-------------	--------------------------------	----------------------------

Rolling Deadline	Appeals Committee Decisions Due	FS Notifies Candidate via Email

¹ Deadlines are 5:00 p.m. on dates provided unless UP - FS approves changes.

² The terms department and chair are intended to include other equivalent units and positions of other names.