



## Absence Take Overview 2(w)]

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Absence Take	Description	Use Partial Hours or Schedule Hours?	Considerations
<b>SCK AT SELF</b>	Sick Take - Self	Partial Hours or Scheduled Hours	
<b>UT AT UNION</b>	Union Time	Partial Hours or Scheduled Hours	
<b>VAC AT VAC</b>	Vacation Take	Partial Hours or Scheduled Hours	