

**PERIODIC EVALUATION OF TENURED
FACULTY – POST TENURE REVIEW**

IV. Other Dimensions (elective)

Faculty may discuss any other professional dimensions and upload other associated evidence or materials.

2. Last periodic evaluation or performance review (e.g., last PTR, tenure and promotion)

Upload to F180 Activities tab: Prior Evaluations and Reviews

3. Updated CV

Upload to F180 Activities tab: Curriculum Vitae (CV)

4. Evidence of teaching effectiveness or academic assignment

a. All SOTE/SOLATE ratings

Faculty Services uploads to Activities tab: Classes Taught at SJSU, SOTE/SOLATEs, Syllabi, etc., OR, Additional Courses and Student Evaluations

Reminder: SOTE/SOLATEs are required for faculty with teaching assignments. Missing SOTE/SOLATEs shall be accounted for. See the [Guidelines for Exclusion and Rebuttal of SOTE/SOLATEs](#).

b. Any Direct Observations (peer reviews) of teaching

Upload to F180 Activities tab: Direct Observations of Teaching.

Reminder: Missing official Direct Observations shall be accounted for.

c. Syllabi and other teaching evidence

Upload to F180 Activities tab: Classes Taught at SJSU, SOTE/SOLATEs, Syllabi, etc., OR Additional Courses and Student Evaluations

Reminder: A syllabus for each course title taught during the period of review should be included (e.g., if one taught only DSID 21 and DSIT 10 during the period of review, 2 syllabi total would be uploaded). Other teaching materials that demonstrate effectiveness may be uploaded too.

d. Other evidence of academic assignment

Upload to F180 Activities tab: Other Academic Assignment, OR other appropriate tabs

Librarians and Counselors upload the standard items reporting their achievements. All faculty may submit other evidence to support their PTR narrative.

Other Items

The department or appropriate administrator may enter evidence into the PTR packet as well. Copies of materials entered this way must be given to the faculty member before the first level of review begins. Faculty may submit a response or rebuttal to any information submitted this way.

EVALUATION STEPS

Faculty under review should familiarize themselves with the [PTR calendar](#). Unlike other faculty evaluations, Post Tenure Review also includes meeting with the department chair and/or the committee chair and the Dean or appropriate administrator to discuss the review and department summary. Per Provision 15.36:

