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Appropriate Administrator or his/her designee Comments/Investigation:								
What co	ntributed to the accident/incident?							
	Assistive device not use.		Procedure not followed.		Other (use separate sheet if necessary)			
	Equipment or tool defect/failure.		Personal Protective Equipment not worn.					
	Failure to obtain assistance.		Rushing or hurried.					
	Improper tool/equipment utilized.		Training lacking or incomplete.					