- Be sure your webcam is in a stable position and focused on eye level.
- You can make it easier to focus on the meeting by turning off notifications, closing or minimizing running apps, and putting your smartphone away (unless you are using it to access Z oom).
- If using a virtual background, it should be appropriate and professional and should NOT suggest or include content that is objectively offensive or demeaning.

Your grade for the course will be based on the following assignments and other activities B 3 T)a 01! `0@

A ssignment 1: Tracking Travel Behavior (students track weekly travel patterns)	Sep. 15	15	2& 3
Weekly Memos (9%)/Class Participation (6%) (memos on weekly readings, class involvement)	Ongoing	15	All
Midterm Take-Home (exam on Weeks 1-10 - sent via e-mail)	N ov. 4	20	1, 2, 3, 4, 5 & 6

A plus (98 to 100); A (93 to 98); A minus (90 to 93); B plus (87 to 90); B (83 to 87); B minus (80 to 83); C plus (77 to 80); C (74 to 77); C minus (70 to 74); D plus (68 to 70); D (66 to 68); D minus (63 to 66); F (below 63).

All classwork received late will be marked down accordingly.

<u>Weekly Memos (9)</u>: If received within the first 24 hours after the scheduled deadline, they will be marked down 0.2 point (from a total of one point per memo). Thereafter, it will be marked down according to the following schedule:

1-4 days late: 0.4 point

4-7 days late: 0.6 point

Over 7 days: no credit given

<u>Take-Home Midterm</u>: If received within 24 hours of the 9.00 P.M. deadline, it will be marked down one full grade. Thereafter, it will be marked down according to the following schedule:

1-4 days late: two full grades

Over 4 days: no credit given

<u>A ssignment 1, E ngagement A ctivity and Final Paper</u>: If received within 24 hours of the scheduled deadline, it will be marked down 1/3 of a grade (e.g., from A - to B+, from B to B-, etc.). Thereafter, it will be marked down according to the following schedule:

1-4 days late: 2/3 of a grade

4-7 days late: 1 full grade

7-10 days late: 2 full grades

Extra credit is not available.

Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally, three hours per unit per week with one of the hours used for lecture) for instruction or preparation/studying or course-related activities including but not limited to internships, labs, and clinical practice. O ther course structures will have equivalent workload expectations as described in the syllabus

Because this is a four-unit class, you can expect to spend a minimum of nine hours per week addition to time spent in class and on scheduled tutorials or activities. Special projects of assignments may require additional work for the course. Careful time mianagement to the course of the course o

3. Improving A ccess at San José State and its E nvirons4.

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's Catalog Policies section in the <u>SJSU Catalog</u> at https://catalogsjsu.edu/. Add/drop deadlines can be found on the <u>current academic year calendar</u> at https://www.sjsu.edu/provost/docs/Academic_Calendar-AY 2021-22.pdf.

The <u>Late Drop/Withdrawal</u> policy is available at $\frac{1}{12} \frac{1}{12} \frac{1}$

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1 Aug 25, 2021	Brief Overview	Syllabus; other handouts	N one
2 Sep. 1, 2021	Deeper Overview	1) TEXT: Preface. 2) TwO ver	Weekly Memo

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10 Oct 27, 2021	Transport Planning: International Experience	1) Lee, R. & C. Rivasplata. 2001. "Metropolitan Transportation Planning in the

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