

S! "#J\$%&#S'!' (#U")* (+%)',
U+ - ! "#! " .#R(/)\$ " !0#P0! " ") /#D(1!+'2 ("'
URBP#275G#-#G(\$ / +!13)4#l"5\$+2!')\$ "#S,%' (2%#O* (+*)(6

!"#\$%&'(\$!)")*\$+##,-*. ')/\$
+.0"#\$"#1\$2*3,&#"4\$54"##,#3\$6*7".)8*#)\$

\$7"3*\$9\$&:;!;

;2 c6(\$0#06!E. 6!16(#F8!@0#8\$#@66(!E. /E!>/%6!H' 0!\$66/0)!/\$\$50/E6)!/81!\$' >@666#8F!>/@(!/81!
/@@69!E. 6(6!@0#8\$#@66(!E' !0#R56!6`#(E#8F!>/@(!
C2 c6(\$0#06!. ' N!500/8!@6/8860(!E9@#\$/69!5(6!^+!E' !/8/69d6!/81!1#(@6/9!R5/8E#E#L6!1/E/2!
v2 a(6!N60S0/(61!^+!E' ' G(!E' !/8/69d6!(@/E#/G!1/E!/81!@0' 15\$6!>/@(!

!"#\$%&'(\$!)")*\$+##-*. ' ,)/\$
+.0"#\$"#1\$2*3,&#"4\$54"##,#3\$6*7".)8*#)\$ \$

\$7"3*\$<\$&:\$;!

=##.>" , 2"\$*F*/(%!(E5168E(IE' !58160E/%6!/!>/@!' L60G/9!@0' \$6((!#8!E. 6!\$' 8E6`E!' HI!/!(#E6!(5#E/O#G#E9!
(E519!?!05E!N#E. ' 5E!5(#8F!/89!1#F#E/GIE' ' G(2!B. #(!#(!16(#F861E!' !. 6G@!(E5168E(!16L6G' @!/8!/@@06\$#/E# 8!
H' 0!E. 6!/\$50/\$9!/8!L60(/E#G#E9!' H!1#F#E/G! ^+! !> /@@#8F!#8!(50(6R568E!/(#F8>68E(2*
*

=##.>" , 2"\$*H*N#G!F#L6!(E5168E(!6`@' (506IE' !*0\$ ^+! !__8G#862!IE5168E(!N#G!/8/G9d6!a2!2!, 68(5(!1/E/!
/E!/(E/E6)!\$' 58E9!/8!186#F. 0' 0. ' ' 1!(\$/G62!B. 6!E. 6>/E#\$/1/E/IE' !06!(E51#61!#(!/!0/\$#/G!1#L60(#E9!#816`2!
Y6`E)!(E5168E(!N#G!5(6!K(0#L(!, ' >>58#E9!*8/G9(E!N60/@@E!' !\$' 815\$E!>' 06!16>' F0/@. #\$/8/G9(#(2*
*

=##.>" , 2"\$*I*\$' 8E#856(IE. 6!5(6!' H!*0\$ ^+! !__8G#86)IE. #(!E#>6!H' 0!(E519#8F!E. 6!1#(E0#05E# 8!' H!500/8!
@' L60E9!#8!/>/4' 0!* >60#\$/8!\$#E9!/8!H' 0!\$' 815\$E#8F!/(#E6!(5#E/O#G#E9!/8/G9(#(!H' 0!E. 6!(#E8F!' H!86N!
N#81!E500#86(2!IE5168E(!N#G!/G(' !\$' >@G6E6!06/1#8F(!' 8!H' 581/E# 8/G!E' @#\$(!06G/E61E' !N60SO/(61!
>/@@#8F!/@G#\$/E# 8(2**
*

=##.>" , 2"\$*J#(!/!F5#161!6`60\$#(6!N#E. !/!H' \$5(!' 8!500/8!(5(E/#8/O#G#E92!IE5168E(!N#G!5(6!*0\$ ^+! !
__8G#86!E' !58160E/%6!/!\$' >@/0/E#L6!/8/G9(#(!' H!86#F. 0' 0. ' ' 1S66L6G!500/8!(5(E/#8/O#G#E9!#81#\$/E' 0(!
:62F2!#8\$' >6!1#(E0#05E# 8!)0/\$#/G!1#L60(#E9)!/\$\$6((!E' !H' ' 1!(E' 06Q)!. 6/GE. !\$/06!/\$\$6((A2!-0# 0!E' !E. 6!
>/@@#8F!N' 0%)!(E5168E(!N#G!N/E\$. !/!(60#6(!' H!L#16' (IE' !6`@G' 06!H/\$6E(!' H!500/8!(5(E/#8/O#G#E9!/8!
N0#E6!06(@' 8(6(!/8!106/\$E# 8(IE' !E. 6(6!L#16' (2!!!
!

=##.>" , 2"\$*K!N#G!. /L6!(E5168E(!\$' >@G6E6!/@60(' 8/G#d61)!#8E60/\$E#L6!K(0#!IE' 09!Z/@/(!/!N/9!E' !
@0/\$E#6!L#(5/GJF0/@. #\$/!\$' >>58#\$/E# 8!(%#G(!H' 0!. #F. G#F. E#8F!\$. /0/\$E60#(E#\$(!' H!/#b/9!*06!/500/8!
86#F. 0' 0. ' ' 12!-0#8\$#@G6(!' H!6HH6\$E#L6!#8H' 0>/E# 8!1#(@G/9!N#G!06!#8E6F0/E61!#8E' !E. #(!/(#F8>68E!L#/
/!>/@!\$0#R56!6`60\$#(62!

Calculation of Final Course Letter Grade

+!N#G!\$/G\$5G/E6!E. 6!H#8/G!G6EE60!F0/16!H' 0!E. 6!\$' 50(6!09!N6#F. E#8F!E. 6!F0/16!H' 0!6/\$. !/(#F8>68E!
/\$\$' 01#8F!E' !E. 6!@60\$68E/F6(!#8!E. 6!E/OG6!/O' L62!B' !1' !E. #Q)!+!H#0(E!\$' 8L60E!E. 6!G6EE60!F0/16!H' 0!6/\$. !
/(#F8>68E!E' !/!85>060!5(#8F!/!DS@' #8E!(\$/G6!:*! !m!D2C)!*!m!D2=)!*S!m!\2nV)!b! !m!\2\!)!b!m!\2=)!bS!
m!C2nV)!, ! !m!C2\!)!, !m!C2=)!, S!m!;2nV)!C!m!;)!/8!1!U!m!=A2!!

+!E. 68!5(6!E. 6(6!85>060(!/81!E. 6!N6#F. E(H' 0!6/\$. !/(#F8>68E!E' !\$/G\$5G/E6!/H#8/G)185>60#\$/G!F0/16!
H' 0!E. 6!\$' 50(6!0/(61!' 8!/!DS@' #8E!(\$/G62!B. /E!85>060!#(!\$' 8L60E61!O/\$%!E' !/!G6EE60!F0/16!: *!m!\2WX!)!
*S!m!\2X=!?! \2WD)!b! !m!\2; V!?! \2D]!b!m!C2WX!?! \2; n)!bS!m!C2X=!?!C2WD)!, ! !m!C2; V!?!C2D]!, !m!; 2WX!

! "#\$%&' (\$!)")*#+#,-*.' ,)/\$

+ .0"#\$" #1\$2 *3,&#" \$54"##,#3\$6 *7" .)8 *#)\$ \$

\$7"3*\$=\$&:\$;!

!"#\$%&'(\$!)")*\$+##,-*. ' ,)/\$

!"#\$%&'(\$!)")*\$+##-*. ' ,)/\$
+.0"#1\$2*3,&#"4\$54"##,#3\$6*7".)8*#)\$

\$7"3*\$?&:\$;

Use of Camera in Class!!

* (!>5\$. !/(!@' (#OG6JH6/(#OG6!F#L68!9' 50!58#R56!\$#0\$5>(E/8\$6(!/E!. ' >6)!@66/(6!E508!' 8!9' 50!T' ' >!
\$/>60!/E. 0' 5F. ' 5E!E. 6!\$G/(!>66E#8F2!+H!9' 5!. /L6!(@6\$#/G!8661(!' 0!06R56(E(!H' 0!/89!#81#L#15/G!
/\$\$' >>' 1/E# 80)!@66/(6!1#(\$5(!E. #(!N#E. !E. 6!#8(E05\$E' 02!!

Recording of Zoom Classes

B. #(!\$' 50(6!' 0!@' 0E# 8(!' H!E. #(!\$' 50(6!:#262)!G6\$E506()!1#(\$5((# 80)!(E5168E!@06(68E/E# 8(A!N#GG!O6!
06\$' 0161!H' 0!#8(E05\$E# 8/G!' 0!615\$/E# 8/G!@50@' (6(2!B. 6!06\$' 01#8F(!N#GG!' 8G9!O6!(. /061!N#E. !(E5168E(!
680' GG1!#8!E. 6!\$G/(!E. 0' 5F. !, /8L/(2!B. 6!06\$' 01#8F(!N#GG!O6!1666E61!/E!E. 6!681!' H!E. 6!(6>6(E602!
a8#L60(#E9!@' G#\$9!:!; CSVA!06R5#06(!\$' 8(68E!H0' >!/GG!#81#L#15/G(!N. ' !N#GG!/@6/0!#8!/\$G/(!06\$' 01#8F2!

!"#\$%&'(\$!)")*\$+#, -*. ',)/\$
+.0"#"\$1\$2*3,&#"4\$54"##,#3\$6*7".)8*#)\$ \$

\$7"3*\$@\$&:\$;!

Y2*L ."51&/(1*Y-' 0>%(&"5*T (.#2*-"5*? .#%- '\$. (" #)!U#81!/!R5#6E!@&/\$6!E' !f/EE681g!\$G/()!E' !E. 6!
F06/E6(E!6`E68E!@' ((#0G62!*L' #1!L#16' !(6E5@(1N. 606!@6' @G6!>/9!06!N/0%#8F!06. #81!9' 5)!@6' @G6!

!"#\$%&'(\$!)")*\$+##,-*.' ,)/\$
+.0"#\$"#1\$2*3,&#"4\$54"##,#3\$6*7".)8*#)\$ \$

\$7"3*\$A\$&:\$;!

